

March 11, 2022

DIVISION MEMORANDUM
OSDS-SDS-DM- 120A -03-11-2022

CREATION OF SPECIAL HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD

TO : Asst. Schools Division Superintendent
Division Chiefs
Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary & Secondary School Heads/OIC's
All Others Concerned

1. Pursuant to Rule IX, Section 84, paragraph 2 of the 2017 Omnibus Rules on Appointment and Other Human Resource Actions, as amended (2019 Edition), and to fast-track the processing of reclassification, this Office hereby creates a special Human Resource Merit Promotion and Selection Board to undertake the evaluation/assessment of the applicants for reclassification, and shall be composed of the following:

Chairperson:	JEZRAHEL T. OMADTO Education Program Supervisor	Alternate
Members :	MARICHELLE B. LLAVE Administrative Officer IV	ROMA ANGELEE A. SOLEYBAR Administrative Officer IV
	EVA S. TOLENTINO Administrative Officer IV	ANGELO JAMES O. AGUINALDE Accountant III
	JESSLYN T. TAWAY Education Program Supervisor	NIÑO GERARD C. CENETA Education Program Supervisor
	GINA B. PANTINO Education Program Supervisor	CYNTHIA T. SONEJA Education Program Supervisor
	FIDEL VEGIM (for Secondary School Head position)	
	RUBEN JOSE V. TRIA (for Elementary School Head position)	
	SCHOOL HEAD where the vacancy exist (for Master Teacher position)	
	JONEL G. AZNAR (for Master Teacher position, Secondary)	

2. The following positions shall be evaluated effective March 14, 2022:

- a) School Principal IV
- b) School Principal II
- c) Head Teacher I
- d) Head Teacher II
- e) Head Teacher III
- f) Head Teacher IV
- g) Master Teacher I

3. It is understood that the alternate representative shall attend/participate in the meeting/deliberation in the absence of the regular member.

4. For information, guidance and compliance.


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2022.03.14
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SUSAN S. COLLANO
Schools Division Superintendent