



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

March 4, 2024

DIVISION MEMORANDUM

No. 119 s. 2024

PLANNING CONFERENCE OF SELECTED SCHOOL HEADS AND SDO PERSONNEL ON THE CONDUCT OF DIVISION WORKSHOP ON THE PREPARATION OF STRATEGIC PLAN: SIP 6-YEAR DEVELOPMENT PLAN

To:

Chiefs Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Elementary and Secondary School Teachers
Concerned School Heads
All others concern

1. This is to inform concerned school heads and SDO personnel (Please see attached list) that there will be a planning conference on March 6, 2024, at the SGOD office starting at 9 am. The conference aims to discuss the preparations needed for the crafting of the 6-year strategic plan for all schools. The purpose of the strategic plan is to provide a framework for improving the quality of education across all schools by outlining the goals, objectives, and strategies that will be implemented over the next six years.
2. The specific tasks that need to be accomplished to ensure the successful rollout of the strategic plan will be discussed during the conference.
3. Travel and other expenses of the participants to this planning conference shall be charged from their school mooe subject to the usual accounting and auditing rules and regulations.
4. The participants are expected to bring with them their laptops, copies of their school SIP, and other materials that are relevant to the activity.
5. Attached hereto is the list of participants in this planning conference. (Enclosure 1) for your reference.
6. For information, guidance, and compliance of all concerned.


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