



Republic of the Philippines
Department of Education

Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



11 MAR 2022

DIVISION MEMORANDUM

DM No. 116 S. 2022

**DIVISION STAFF ORIENTATION WORKSHOP (DSOW) ON TRAINING-
WORKSHOP ON THE CONVERSION OF LEARNING RESOURCES TO AUDIO
FILES IN ARLING PANLIPUNAN AND SOCIAL SCIENCES**

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads
All concerns

1. In preparation for the conduct of the Division Training-Workshop on the Conversion of Learning Resources to Audio Files in Araling Panlipunan and Social Sciences, a Division Staff Orientation Workshop (DSOW) shall be conducted on March 18, 2022 at SDO-Lobby.
2. Specifically, the DSOW aims to enable the training facilitators to be:
 - a. oriented on the contents and process flow of the training;
 - b. equipped with facilitating skills in running a session;
 - c. responsible for carrying out the objectives of the division training.
3. The Division Staff Orientation Workshop shall be conducted in a limited face-to-face modality observing social distancing and health protocols to ensure safety of participants and personnel amidst Covid-19 pandemic. Only fully-vaccinated participants shall be allowed to attend the workshop.
4. The participants to this activity are the following:

No.	NAME	SCHOOL/OFFICE
1.	Cynthia T. Soneja	SDO-CID
2.	John Anthony F. Romero	CNHS
3.	Augusto R. Vargas	VPES
4.	Jake S. Sarmiento	VPES
5.	Suzette M. Oliveros	VPES
6.	Fredelyn M. Tarrobal	Bato RDHS



7.	Charmaine Villaflor	CNHS
8.	Elmer Tabor Jr.	Palumbanes IS
9.	Michael Rodulfo	Bote IS

5. Participants are expected to bring laptop, session guides, ppt presentations and other needed equipment and materials.

6. Travel expenses of the participants is chargeable to school MOOE subject to the usual accounting and auditing rules and regulations.

7. For information, guidance and compliance.


SUSAN S. COLLANO
 Schools Division Superintendent

Encl.:

References:

To be indicated in the Perpetual Index
 Under the following subjects:

cts/ DM **DIVISION STAFF ORIENTATION WORKSHOP (DSOW) ON TRAINING-WORKSHOP ON THE CONVERSION OF LEARNING RESOURCES TO AUDIO FILES IN ARLING PANLIPUNAN AND SOCIAL SCIENCES**
 0006/March 11, 2022



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