RELEASED

Division of Catanduanes

RECORDS SECTION

Date **OCT 1 8 2016**

Time 8:30 PM

By

DIVISION MEMORANDUM

NO. _115_ s. 2016
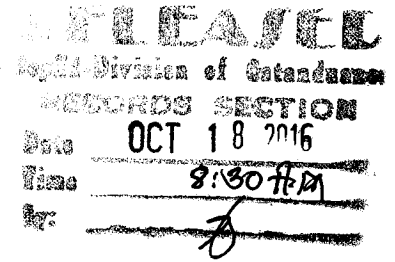
TO: CHIEF, CURRICULUM IMPLEMENTATION DIVISION
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOL DISTRICT SUPERVISORS
SCHOOL HEADS OF SENIOR HIGH SCHOOLS

FROM: SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

DATE: October 17, 2016

SUBJECT: SUBMISSION OF REPORT ON GRADE 11 LEARNING MATERIALS FOR SCHOOL YEAR 2015-2016 RECEIVED THROUGH PRINTER/SUPPLIER FORWARDER

1. This has reference to the letter of USEC. DINA S. OCAMPO, Undersecretary for Curriculum and Instruction dated September 26, 2016 on the printing and delivery of the titles of Grade 11 learning materials for School Year 2015-2016 that the Department has recently reproduced and are now being distributed based on the Early Registration data for Grade 11. It has come to their attention that some of the recipient schools have received more than the quantity of their actual enrolment.

2. In this connection, recipient schools are requested to submit **REPORT ON GRADE 11 LEARNING MATERIALS FOR SCHOOL YEAR 2015-2016 RECEIVED THROUGH PRINTER/SUPPLIER FORWARDER** using the attached template, together with the excess copies (if any) to the Schools Division Office, Attention: Dr. Jesslyn T. Taway, EPS (LRMDS) on or before October 24, 2016.

3. The said excess copies are to be distributed to the schools which still lack learning materials.

4. For information, guidance and compliance.

REPORT ON GRADE 11 LEARNING MATERIALS FOR SY 2015-2016 RECEIVED THROUGH PRINTER/SUPPLIER FORWARDER

NAME OF RECIPIENT SCHOOL _____

Number of Enrollees:

ACADEMIC TRACK	TVL	ARTS AND DESIGN TRACK	SPORTS TRACK
ABM	AGRI-FISHERIES		
STEM	HE		
HUMSS	IA		
GAS	ICT		

Date _____

Submitted by _____
(Name and signature)

Designation _____

TITLE OF GR 11 LEARNING MATERIAL	QUANTITY RECEIVED	DATE OF DELIVERY	NAME OF PRINTER/SUPPLIER FORWARDER	NUMBER OF EXCESS COPIES	NUMBER OF COPIES LACKING	REMARKS