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Republic of the Philippines
Department of Education
Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

February 29, 2024

DIVISION MEMORANDUM
No. 117 s. 2024

**CONDUCT ONLINE PROGRESS MONITORING FOR THE IMPLEMENTATION OF
BASIC EDUCATION RESEARCH OF THE CY 2024 BERF GRANTEEES**

To:

- Chiefs Education Supervisors
- Education Program Supervisors
- Public Schools District Supervisors
- Elementary and Secondary School Heads
- Elementary and Secondary School Teachers
- CY 2024 BERF Grantees
- All Others Concerned

1. Pursuant Memorandum No. 000171 s. 2024, the Regional Office will be conducting Online Progress Monitoring Sessions for CY 2024 BERF Grantees who are carrying out action research projects. The Regional Research Committee (RRC) represented by the Policy, Planning and Research Division (PPRD) will organize this activity. This is in line with the guidelines laid out in DepEd Order No. 16, s. 2017 for implementation of the Research Management Guidelines.

2. The purpose of the progress monitoring is to:

- a. Monitor the execution of the endorsed research work plan and offer technical support as required by the researchers;
- b. Consistently enhance the execution of research management within the department;
- c. Offer direction and resolve emerging issues related to the management and operation of research implementation and activities and;
- d. Supervise progress to evaluate the effectiveness of the intervention program, informing adjustments and providing observed evidence of its impact over time of duration.



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3. To ensure the seamless execution of the online progress monitoring session, researchers are reminded that presentation should be confined to a maximum of 8 slides. The sequence of presentation will be as follows:
 - a. The Schools Division Research Committee (RRC) findings and recommendations
 - b. Context and Rational
 - c. Research Questions
 - d. Proposed Innovation, Intervention, and Strategy
 - e. Research Method (Participants, Data Gathering and Data Analysis)
 - f. Initial Findings
4. Before the event, the Google Meet link for the online meeting will be sent to the email address of the SEPS for Planning and Research. A presentation schedule and the list of CY 2024 BERF Grantees are also attached for reference.
5. For information, guidance, and compliance of all concerned.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



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Enclosure 1:

The schedule of presentation is as follows:

DATE	TIME	SDO
April 02, 2024	8:30 AM – 10:00 AM	Albay
	10:25 AM – 11:30 AM	Camarines Sur
	1:00 PM – 2:30 PM	Camarines Norte
April 03, 2024	8:30 AM – 10:00 AM	Naga City
	10:15 AM – 11:30 AM	Iriga City
	1:00 PM – 2:30 PM	Ligao City
April 04, 2024	8:30 AM – 10:00 AM	Catanduanes
	10:15 AM – 11:30 AM	Masbate City
	1:00 PM – 2:30 PM	Sorsogon City
April 05, 2024	8:30 AM – 10:00 AM	Masbate
	10:15 AM – 11:30 AM	Legazpi City
	1:00 PM – 2:30 PM	Tabaco City



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Enclosure 2:

List of Participants/ BERF Grantees CY 2024

1. Zoren Anonuevo
2. Erwin G. De Jesus
3. Sonia Prensader
4. German Tejada Jr.
5. Jerome T. Alcantara



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