



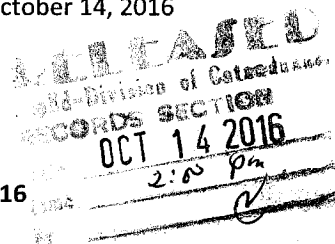
Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



October 14, 2016

DIVISION MEMORANDUM

No. 113, s. 2016



CONDUCT OF DIVISION IN-SERVICE TRAINING FOR S.Y. 2016

TO: Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. In line with the continuous target of DepEd to improve quality education, this division will hold a Division In- Service Training-Workshop for teachers on DLL Preparation, Awards, Recognition and Assessment on **October 24-26, 2016** to be held in respective municipalities and clusters in both elementary and secondary schools.
2. The said training-workshop aims to further help teachers update knowledge, skills and attitudes towards latest orders and memorandum on the Daily Lesson Plan and Log, Assessment, Awards and Recognition.
3. Participants to this training-workshop are the elementary and secondary teachers in all elementary and secondary schools.
4. In preparation for the simultaneous activity, a Division Staff Orientation Workshop (DSOW) shall be held on **October 19, 2016** in a venue to be announced later. The said DSOW shall be participated by the concerned facilitators, Public Schools District Supervisors and the Education Program Supervisors.
5. Travel and other incidental expenses in the training-workshop and DSOW will be charged to the school's MOOE subject to the accounting and auditing rules and regulations.
6. Attached is the matrix of activities.
7. For immediate dissemination, guidance and compliance.


SOCORRO V. DELA ROSA, CESO IV
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects :

TRAINING
TEACHERS
WORKSHOP

**CONDUCT OF DIVISION IN-SERVICE TRAINING FOR S.Y. 2016
October 24-26, 2016**

MATRIX OF ACTIVITIES

October 24, DAY 1	October 25, DAY 2	October 26, DAY 3
7:30 - 8:00 OPENING PROGRAM 8: 00 – 10:00 LECTURE : Deped Order #42 10: 00 – 12 :00 WORKSHOP	7:30 – 8:00 M O L DEMONSTRATION TEACHING (By grade/learning area	7:30 – 8:00 M O L 8:00 – 9:00 LECTURE : DepEd Order # 8 9:00 -12:00 (TOS Prep & WORKSHOP)
LUNCH BREAK		LUNCH BREAK
1:00 – 3:00 CRITIQUING 3:00 – 5:00 FINALIZATION/PREPARATION FOR DEMO TEACHING	↓	1:00 -3 :00 (..continue WORKSHOP for Assessment,.) 3:00 – 4 :00 LECTURE : DepEd Order # 46 4: 00 – 5: 00 CLOSING PROGRAM