



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



RELEASED

Division Memorandum
No. 102, s. 2017

DepEd, Division of Catanduanes
RECORDS SECTION
Date: JUN 27 2017
Time: 2:30 P.M.
Initial/Signature: [Signature]

To: Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Heads, Public Secondary Schools
All Others Concerned

From: *for* *[Signature]*
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Subject: **ADMINISTRATION OF TEST OF ENGLISH PROFICIENCY FOR TEACHERS AND PROCESS SKILLS IN SCIENCE AND MATHEMATICS FOR GRADES 7 AND 8 PUBLIC SCHOOL TEACHERS**

Date: June 27, 2017

1. In consonance with DepEd Memoranda Nos. 127, s. 2016 and 107, s. 2017 entitled Administration of Test of English Proficiency for Teachers and Process Skills Test in Science and Mathematics for Grades 7 and 8 Public School Teachers, the Department of Education (DepEd), through the Bureau of Education Assessment (BEA) with the assistance of this Office, shall administer the **Test of English Proficiency for Teachers and Process Skills Test in Science and Mathematics for Grades 7 and 8 Public School Teachers on July 23, 2017 at Catanduanes National High School, Virac, Catanduanes at 7:00 o'clock in the morning.**
2. The Division Testing Coordinator (DTC) will serve as the Chief Examiner during the conduct of the TEPT – PST. The Education Program Supervisors (EPS) and Secondary School Principals (SSP) will serve as Room Examiners. Participants to this activity shall be given one (1) day service credit and compensatory time off as provided in DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers.
3. All Grade 7 and 8 permanent teachers handling Science and Math are required to take the test. **The teacher-examinees should bring pencils with lead no.2, clean sheet of paper and a sharpener; and must know the School ID of his/her respective school.** The test proper shall last for 2 hours and 30 minutes. No snacks break.
4. **A Division Orientation- Conference will be conducted on July 6, 2017 at SDO-Conference Hall A at 8:00 o'clock in the morning.** This is to ensure proper and standardized test administration. (See attached sheet for the list of personnel involved).
5. Immediate dissemination of this Memorandum is desired.



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



LIST OF PARTICIPANTS TO THE DIVISION ORIENTATION- CONFERENCE ON THE ADMINISTRATION OF
TEST OF ENGLISH PROFICIENCY FOR TEACHERS AND PROCESS SKILLS IN SCIENCE AND MATH FOR
GRADES 7 AND 8 PUBLIC SCHOOL TEACHERS

SDO- Conference Hall A

July 6, 2017

8:00 AM

DTC/ Chief Examiner ----- Sarah S. Chiong - SEPS - SGOD

Room Examiners: ----- Jezrahel Omadto – EPS - CID
Mary Jean Romero – EPS – SGOD
Joselito Ruiz - PSDS – SGOD
Edgar Sarmiento - Principal - Magnesia NHS
Josalie Tonio - Principal – Antipolo NHS
Mary Rose Sta. Rosa- Principal – Supang-Datag NHS
Aroline Borja - SEPS – SGOD
Amada Sarmiento - Head Teacher – CNHS
Tessie Breta - Head Teacher – CNHS
Vernie Robles - STC – CNHS

Documenter Achilles Alberto - EPS II – SGOD

Registration Sheryl Cambonga - JO –SGOD

Support Staff Pureza Isidoro - JO - SGOD
Dave Tantiado - JO - SGOD