22 FEB 2022

DIVISION MEMORANDUM
DM No. 70 S. 2022

ADMINISTRATION OF THE DIVISION QUARTERLY VALIDATION OF PRESENTATION PORTFOLIOFOR ALTERNATIVE LEARNING SYSTEM (ALS) LEARNERS FOR SY 2021-2022

To: Chiefs, CID & SGOD
        Education Program Supervisors
        Public Schools District Supervisors
        Division ALS Focal Person
        Education Program Specialists II - ALS
        ALS Teachers
        Community ALS Implementers
        All concerned

1.   In line with the announcement of the Bureau of Education Assessment (BEA), that the administration of computer-based A&E Test for SY 2019-2020 ALS completers will not be possible due to the restrictions imposed by the government in view of the COVID-19 pandemic (JOINT MEMORANDUM DM-OUCI-2021-036) and with the implementation of the interim Guidelines for Assessment and Grading in Light of the Basic Education Learning Continuity Plan, this office through the Curriculum Implementation Division (CID) announces the administration of the **Division Quarterly Validation of Presentation Portfolio for Alternative Learning System (ALS) Learners** for School Year 2021-2022.

2.   The presentation portfolio is a collection of a learner's achievements, assembled specifically for assessment. It contains formal records that document the leaner's background and experience, the learning process she/he has followed, and samples selected by the learner to show what she/he can do. It should also contain records documenting the learner's prior learning and records documenting the learner's progress toward achieving stated learning goals.

3.   The presentation portfolio contains formal records, completed by the learner or with the assistance of the ALS teacher, and work samples. The ALS teacher is responsible for certifying the formal records. The work samples may include a project undertaken by the learner, either individually or as a member of a group, and samples of activities undertaken by the learner that demonstrate learning accomplishments. The work samples, the formal Recognition of Prior Learning (RPL) records, and the Assessment Records should, in total, provide evidence of the learner's achievements across all six learning strands.

4.   This activity aims:

- to ensure the accuracy of data on ALS program enrolment in the LIS;
- to determine learner's achievements across all six learning strands;
- to prepare the learner's presentation portfolio for possible national assessment; and
- to improve the number of qualifiers to the national assessment.

5.   Results of this quarterly validation will be used to inform and improve classroom practices and promote learning outcomes.

6.   To ensure health and safety of all concerned, minimum health protocol shall be observed and complied within the whole duration of the activity.

7.   Enclosed are the specific guidelines, & Monitoring & Evaluation Tool for validation.

8.   Immediate dissemination of and compliance with this Memorandum is desired.

SUSAN S. COLLANO
Schools Division Superintendent

Encl.:
References: Joint Memorandum DM-OUCI-2021-316
            Joint Memorandum DM –OUCI – 2021 -049
To be indicated in the Perpetual Index
Under the following subjects: ASSESSMENT   VALIDATION

ABC/DM Administration of the Quarterly Validation of Presentation Portfolio
001/February 22, 2022

Specific Guidelines on Administration of
Division Quarterly Validation of Presentation Portfolio
For Alternative Learning System (ALS) Learners

1. The presentation portfolio is a collection of a learner's achievements, assembled specifically for assessment. It contains formal records that document the learner's background and experience, the learning process she/he has followed. It should also contain records documenting the learner's prior learning and records documenting the learner's progress toward achieving stated learning goals.

2. All presentation portfolio of Basic Literacy Program (BLP), A&E Elementary, and A&E JHS enrolled learners are to be validated.

3. Formal Records

   The following formal records are to be included in the presentation portfolio:
   - Assessment for Basic Literacy (ABL) (Pre-Test and Post Test)
   - Functional Literacy Test (FLT) (Pre-Test and Post Test)
   - Individual Learning Agreement (ILA)
   - Record of Learning Module Use
   - Documentation of Life Experiences (ALS A&E RPL Form 1)
   - Record of Training/Skills (if this applies) (ALS A&E RPL Form 2)
   - Summary of Work History (if completed) (ALS A&E RPL Form 3)
   - Learner's Checklist of Skills (ALS A&E RPL Form 4)
   - Compilation of certificates on activities/seminars/trainings/ short-term courses attended (if any)

4. Work Samples
   - Work samples are completed activities undertaken by the learner, with the assistance of the ALS teacher, to demonstrate learning accomplishments. It includes completed learning modules, self-assessment activities, pre-tests and post-tests, module assignments, learner journal entries, written output, performance output, etc.

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- The work samples shall demonstrate learning accomplishments across all six learning strands in the K to 12 Basic Education Curriculum (BEC)
- All work samples in the presentation portfolio will be counted to determine learner's learning engagement.
- All work samples shall reflect the attainment of the competencies stated in the ILA.

5. ALS Teachers/Community ALS Implementors/Learning Facilitators shall conduct an initial assessment of the presentation portfolio of their learners. They shall check the basic requirements such as ALS Form 2 (Enrollment Form 2), Personal Information Sheet (PIS), Functional Literacy Test (FLT) Pre and Post, Assessment Forms and Recognition of Prior Learning (RPL) Forms.

6. Schedule of activities:

Activity	Quarter	Dates	Venue
Division Orientation	February 28, 2022		Virtual via Google Meet
District Validation	1 & 2	March 8 – 11, 2022	District CLC/ ALS Room
	3	May 30 to June 3, 2022	
	4	August 29 to Sept 2, 2022	

7. A district validation shall be conducted by Education Program Specialist II for ALS (EPSA) using these guidelines with Public Schools District Supervisor (PSDS), Division ALS Focal Person & CID Chief as monitors.

8. The consolidated result of this quarterly validation shall be submitted to the Schools Division Office Curriculum Implementation Division through the Division ALS Focal Person for technical assistance and appropriate action.

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Monitoring Tool for Quarterly Validation of Presentation Portfolio
Alternative Learning System (ALS) Learners

ALS Teacher: _____   Teaching Position/Designation: _____   Quarter: _____

Barangay/s Served: _____   District: _____

Objective: 1. Ensure the accuracy of data on ALS program enrolment in the LIS.
2. Determine learner's achievements across all six learning strands.
3. Prepare the learner's presentation portfolio for possible national assessment.

A. Updated AF3

Enrolled Learners						Total		Grand Total
BLP		A&E ELEM		A&E JHS				
M	F	M	F	M	F	M	F	

B. Formal Records

ALS Program (Non-Formal Education)	AF2		PIS		ABL/ FLT		Assessment Form 1		Assessment Form 2		RPL Form1		RPL Form2		RPL Form3		RPL Form4	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
BLP																		
A&E Elem																		
A&E JHS																		
Total																		

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C. Number of Work Samples

ALS Program (Non-Formal Education)	LS1 (English)	LS1 (Filipino)	LS2 Scientific & Critical Thinking Skills	LS3 Mathematical & Problem Solving Skills	LS4 Life and Career Skills	LS5 Understanding the Self and Society Skills	LS6 Digital Citizenship Skills
BLP							
A&E Elem							
A&E JHS							
Total							

D. Presence of Written Output

ALS Program (Non-Formal Education)	Comments/ Feedback/Remarks & Signature of CALSI/LF	Completed Learning module Pre-tests and post-tests	Activity Sheets	Life Skills Written Output	Essay/ reflections/ journal	Summative test	Narrative report	Compositions (poems, songs, short stories, scripts, etc)
BLP								
A&E Elem								
A&E JHS								
Total								

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E. Presence of Performance Output

ALS Program (Non-Formal Education)	Training Certificate	Life Skills activities and projects	Research	Individual and Group project Outputs	Creative Arts (Slogan, poster, illustration, graphic organizers etc)	Digitized outputs (powerpoint presentation, animation etc)	Documentation of performance (role playing, interviews, simulation)	Community Service
BLP								
A&E Elem								
A&E JHS								
Total								

Client Satisfaction Survey:

How did you find this visit/monitoring? (Please check)

Very Satisfied	Somewhat Satisfied	Somewhat Dissatisfied	Very Dissatisfied

Conforme:

_____
Name and Signature of ALS Teacher
Date: _____

_____
Name and Signature of Monitor
Date: _____

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