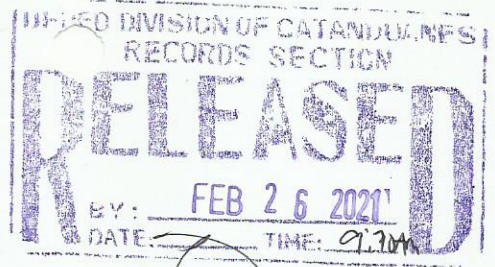




Republic of the Philippines  
**Department of Education**  
 REGION V  
 SCHOOLS DIVISION OFFICE OF CATANDUANES



February 26, 2021

DIVISION MEMORANDUM  
 OSDS-CID- DM 75, S. 2021

**VIRTUAL BROWN BAG SESSION FOR THE PREPARATION OF SCHOOL PROGRESS  
 MONITORING REPORT ON SLM FOR BE-LCP SY 2020-2021**

To: Chiefs, CID, SGOD  
 Education Program Supervisors  
 Public School District Supervisors  
 Elementary and Secondary School Heads  
 School Point Persons

1. Please be informed that there will be Virtual Brown Bag Session for the Preparation of School Progress Monitoring Report on SLM for BE-LCP SY 2020-2021 on the following schedule:

Zone	Date/Time
Zone 1	February 26, 2021 (8:00 – 11:30 AM)
Zone 2	February 26, 2021 (1:00 – 4:30 PM)
Zone 3	March 1, 2021 (8:00 – 11:30 AM)
Zone 4	March 1, 2021(1:00 – 4:30 PM)

2. The PSDS shall provide links for their corresponding district sent to them through email by the ITO.

3. Participants to this session shall be point persons, 1 per school, recommended by their school heads. Should the recommended alternate point person and/or school Head wish to attend, only one should register and share 1 gadget for viewing per school.

4. Participants are reminded to look for a place with strong internet connectivity.

5. Attached is the Program of Activities in Enclosure No.1.

6. Please be guided accordingly.

*[Signature]*  
**SUSAN S. COLLANO**  
 Asst. Schools Division Superintendent  
 Officer- In Charge  
 Office of the Schools Division Superintendent

## ORDER OF THE PROGRAM

ACTIVITY		PERSON INVOLVED
Preliminaries	Philippine National Anthem	AVR
	Opening Prayer	AVR
	Introduction of the Host/Moderator	Paul Xavier T. Teherero Teacher I, Bato CES
	House Rules	Jennifer B. Metica ITO
	Checking of Attendance	Peachie Roshele T. Chavez Librarian II
	Welcome Remarks	Zone 1 Elias T. Abundo PSDS, Virac North District Zone 2 Miguelito T. Rodriguez, PSDS, Bato East Zone 3 Brenda V. Villarey PSDS, Panganiban District Zone 4 Nelson I. Isorena PSDS, Pandan East and West
	MESSAGE	Romel G. Petajen CID Chief Education Supervisor Ma Luisa T. Dela Rosa ASDS Susan S. Collano ASDS, OIC - Office of SDS
	Orientation	Jesslyn T. Taway EPS (LRMDS)
SESSION PROPER	TOPIC	PRESENTER
	SLM Indicators	Jesslyn T. Taway EPS (LRMDS)
	Filling Up of Templates Data Entry Concerns Frequently Asked Questions	For Zone 1 and 2 Jennifer B. Metica ITO  For Zone 3 and 4 Jogene Alilly C. San Juan PDO II (LRMDS)
	Findings, Issues and Concerns in the Submission of Weekly Progress Reports on SLMs	Peachie Roshele T. Chavez Librarian II
Open Forum		Moderators: Paul, Peach and Jogene
Word of Thanks		Jesslyn T. Taway EPS (LRMDS)