



Republic of the Philippines
 Department of Education
 Region V(Bicol)

SCHOOLS DIVISION OF CATANDUANES
 Virac, Catanduanes

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 Schools Division Office - Catanduanes
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 9:10 A.M.
 Signature: *[Signature]*

January 17, 2017

DIVISION MEMORANDUM

NO. 07, s. 2017

DIVISION LITERACY OBSERVATION WORKSHOP FOR ELEMENTARY SCHOOL HEADS OF THE READING RECOVERY PROGRAM

TO : Public Schools District Supervisors
 Elementary School Heads Concerned

1. In line with implementation of the Reading Recovery Program in our division, a Division Literacy Observation Workshop for Elementary School Heads of the Reading Recovery Program shall be conducted on February 6-7, 2017 in a venue to be announced later.
2. The activity aims to :
 - a. Upgrade the participant's awareness of the Reading Recovery Program.
 - b. Enhance the knowledge, skills and orientation of school heads in administering and analysing the observation survey tasks for literacy achievement.
 - c. Support the Reading Recovery Program and implementation plan.
3. Participants are the 39 elementary school heads in the 20 districts with the Reading Recovery Program.
4. Travel and registration fee of P 600.00 shall be charged each participant to cover meals and accommodation for 2 days charged to the school's MOOE, while materials shall be charged to the Division's HRTD subject to the usual accounting and auditing rules and regulations.
5. Attached is the Program of Activities .
6. Immediate dissemination of this Memorandum is desired .

[Signature]
SOCORRO V. DELA ROSA, CESO VI
 Schools Division Superintendent

To be indicated in the Perpetual Index
 under the following subjects :

READING TRAINING PROGRAM

**TWO-DAY LIVE-OUT LITERACY OBSERVATION SURVEY WORKSHOP
FOR SCHOOL HEADS OF READING RECOVERY SCHOOLS**

January 6-7, 2017

PROGRAM OF ACTIVITIES

Time	Day 1	Day 2
8:00 – 9:00	Registration	Management Of Learning (MOL)
9:00 – 10:00	OPENING PROGRAM	Concepts About Print
10:00 – 11:00	Orientation Gina B. Pantino	Conventions
11:00 – 12:00	Getting to Know You	Running Records
12:00 – 1:00	NOON BREAK	NOON BREAK
1:00 – 2:00	Letter Identification	Quantifying the Running Records
2:00 – 3:00	Word Reading	Interpretation and Analysis of Running Records
3:00 – 4:00	Writing Vocabulary	Observation Survey Summary Sheet/ An Analysis of the Child's Strategic Activity
4:00 – 5:00	Hearing and Recording Sounds in Words	CLOSING PROGRAM
Officer of the day		

Trainers/ Facilitators: Gina B. Pantino, Ed.D. - EPS – I (RR Coordinator)
 Michelle Anne B. Ogalinob - VPES
 Rona S. Rodriguez - JMAMES

Support Staff : Aroline Berje - SGOD
 Sionne Moy Crispino - SGOD