



Republic of the Philippines
Department of Education
REGION V

SCHOOLS DIVISION OFFICE OF CATANDUANES



07 February 2022

DIVISION MEMORANDUM
DM- No. 69 S. 2022

**CAPSTONE PROJECT IMPLEMENTATION ACTIVITIES FOR THE MONTH OF
FEBRUARY**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor of the CID
Concerned Education Program Supervisors
Secondary School Heads
Selected Teachers
All Concerned

1. Relative to the implementation of the Capstone Project entitled, Interactive Science Learning Kit for Catandunganon Learners in the New Normal, the following are the activities to be conducted for the month of February 2022 and the persons to be involved in every activity.
2. The series of activities aims to:
 - a. Track and monitor the progress of the different activities including the expected deliverables for a specific date.
 - b. Make necessary adjustment and refinement in the development of the learning materials.
 - c. Ensure that the learning materials to be developed are ready for student's utilization prior to its pilot testing.
 - d. Foster collaboration of the project team members and the proponent of the capstone project to ensure the success of the different phases of implementation.
3. Participants to this activity are the members of the Capstone Project Team and other selected science teachers.
4. Attached is the matrix of activities and the participants to the activities.
5. Travel and other incidental expenses of the participants is chargeable against the school MOOE subject to the usual accounting and auditing rules and regulations. Likewise, service credits/CTO will be given to the participants who will be working on Saturdays and Sundays.
6. For information, dissemination, and compliance of all concerned.


SUSAN S. COLLANO
Schools Division Superintendent





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Enclosure No. 01 to Division Memorandum No. 69 s. 2022

MATRIX OF THE ACTIVITIES FOR THE MONTH OF FEBRUARY

Date	Activity	Participants	Meeting Option	Proposed Venue
February 7-11, 2022	Production of the Video Lessons based on the final script. (3 days in-house production)	Joshua T. Gordon Israel Gurrobat Hannah Cyrene O. Tablizo Nino Gerard C. Ceneta Jorge Victor Sales	Face-to-Face	Venue to be announced later
February 14-16, 2022	Evaluation of the video lessons by the LR team using the appropriate LR tools. Initial Preparation of the materials that will be needed in the Pilot Testing	Jesslyn Taway Jogene San Juan Peachie Roschele T. Chavez and other member of the LR team Joshua T. Gordon Israel Gurrobat Hannah Cyrene O. Tablizo John Serwin V. Santelices Evajoy A. Molina Jose Roy Aquilar Nino Gerard Ceneta Selected Grade 7 Science Teachers of CNHS	Virtual or Face-to-Face Face-to-Face	Venue to be announced later CNHS/CID
February 17-20, 2022	Finalization of the video lessons based on the recommendations/suggestions of the members of the LR team	Joshua T. Gordon Israel P. Gurrobat Hannah Cyrene O. Tablizo	Virtual or Face-to-Face	CNHS/CID
February 21-25, 2022	Video Lessons are ready for student's utilization before the scheduled pilot testing. Viewing of the video lessons including the actual testing of the activity in the video lessons by the teacher	Writers/Developers, Internal QA Team, LR team and the other members of the Project Team Eva Joy A. Molina John Serwin Santelices	Face-to-Face	CNHS





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	adviser/selected science teacher/s Finalization and Checking of the materials in the kit and other concerns before the pilot testing	Eva Joy A. Molina John Serwin Santelices Jose Roy Aguilar Nino Gerard C. Ceneta Selected Grade 7 Science Teachers of CNHS and other Members of the Project Team	Face-to-Face	CNHS
February 28, 2022	Start of the Pilot Testing of the Interactive Science Learning Kit	Eva Joy A. Molina John Serwin V. Santelices Jose Roy S. Aguilar Amelia Eusebio Selected Grade 7 Science Teachers of CNHS Students- Respondents from CNHS Nino Gerard C. Ceneta and other members of the project team		CNHS

