



Republic of the Philippines
Department of Education
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES



February 5, 2024

DIVISION MEMORANDUM
No. 056, s. 2024

**ORIENTATION, PREPARATION AND SUBMISSION OF CY 2024
IMPLEMENTATION AND MONITORING AND EVALUATION PLANS FOR
PROGRAMS AND POLICIES TO BE IMPLEMENTED BY SDOs**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/District In-Charge
Heads of Sections/Units, this Office
All Program Owners/Implementers/Focal Persons
All Others Concerned

1. Pursuant to Regional Memorandum No. 09, s. 2024 titled **Submission of the CY 2024 Implementation and Monitoring and Evaluation Plans of Programs and Policies to be implemented by RO-FDs and SDOs** and in compliance with DepEd Order No. 029, s. 2022 titled **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)**, this Office reiterates the provision that, "In operationalizing the conduct of M&E, all operating units are required to develop M&E Plans for their respective education plans, programs, and policies. The M&E Plan is a document that guides the purpose and process of conducting monitoring and evaluation of any programs, policies, projects, office mandates and activities.
2. Relative thereto, all concerned operating units/program owners in the SDO Proper are mandated to establish a results-based M&E within their respective offices. Thus, **an Orientation on the preparation and submission of CY 2024 Implementation Plans and Monitoring and Evaluation Plans shall be conducted on February 8, 2024, at the SDO-SGOD Office at 8:00 o'clock in the morning.**
3. The submitted Implementation and M&E Plans shall serve as bases in the conduct of monitoring and evaluation activities of the Division Monitoring and Evaluation Team (DMET).
4. Attached in this Memorandum are the PMIS Line Items/Programs requiring Implementation and M&E Plans that can be found in the Program Implementation Review and Performance Assessment (PIRPA) templates. Other programs, activities and policies to be implemented that are part of these line items shall be indicated in the plans.
5. Participants to this Orientation are the Program Owners from the Three (3) Functional Divisions.



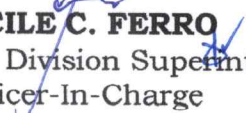
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6. For information, guidelines and compliance of all concerned.

By Authority of the Schools Division Superintendent:


CECILE C. FERRO
Asst. Schools Division Superintendent
Officer-In-Charge

SGOD/SMME/ssc
2/5/2024



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Annex A:

LIST OF PROGRAMS/LINE ITEMS WHICH REQUIRE IMPLEMENTATION AND M&E PLANS

GOVERNANCE LEVEL	PROGRAM/LINE ITEM	OFFICE IN-CHARGE
Schools Division Offices	GASS	All Functional Divisions
	PALARO	SGOD-DSO
	ASSESSMENT	CID
	HRTD	SGOD-HRD
	ERF	OSDS-FD/HR
	JOURNALISM	CID
	IPED	N/A
	ALSADM	CID
	SMOOE K TO 6	OSDS-ACCOUNTING
	TEXTBOOKS	OSDS/CID
	DCP	OSDS-ICTU
	BEFF-REPAIR	SGOD-EFU
	BEFF-SF	SGOD-EFU
	BEFF-ELEC	SGOD-EFU
	MEP	CID
	QRF	SGOD-EFU
	DRRM	SGOD-SOCMOBNET
	GABALDON	SGOD-EFU
	LSP	SGOD-SHN/YFD
	BPLP	SGOD-SOCMOBNET
	CPP	SGOD-YFD
	DPRP	SGOD-SOCMOBNET
	OPDNTF	OSDS/SGOD-HRD
	NASBE	CID
	BEC	CID
	DPCJ	CID
	ELLN	CID
	IASS	CID
	LTE-SME	CID
	LTE-TVL	CID
	IMS	CID
	ALS	CID
	SBFP	SGOD-SHN
SMOOE (7 TO 10)	OSDS-Accounting	
SMOOE (11 TO 12)	OSDS-Accounting	
BEFF-EAO	EFU-SGOD	
BEFF-EAO-REPAIR	EFU-SGOD	
BEFF-EAO-ELEC	EFU-SGOD	



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	ADM	CID
	LMSP	EFU-SGOD
	PFSS	SGOD-DSO
	SPED	CID
	FLO	CID
	BEFF-PSHF	EFU-SGOD



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