

# Kagawaran ng Edukasyon

REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

22 Jan 2025

**DIVISION MEMORANDUM** 

No. 054, s. 2025

# ADDENDUM TO DIVISION MEMORANDUM NO. 024, S. 2025 (MEETING WITH SCHOOL HEADS AND PUBLIC SCHOOLS DISTRICT SUPERVISORS/IN- CHARGE OF THE DISTRICTS)

TO: OIC - Assistant Schools Division Superintendent

Chief Education Supervisor - CID & SGOD

SEPS - Planning and Research

Planning Officer III

Administrative Officer IV (Personnel) Public Schools District Supervisors

Public Elementary and Secondary School Heads

All Others Concerned

- 1. In relation to the attendance of the school heads and Public Schools District Supervisors in the meeting conducted last January 20, 2025, from 8:00 AM to 12:00 PM, at the Catanduanes National High School Gymnasium, this Office informs all concerned that the travel and incidental expenses of the participants are chargeable against their respective MOOE funds in accordance with the usual accounting and auditing rules and regulations.
- For information and guidance.

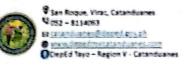
By Authority of the OIC - Schools Division Superintendent

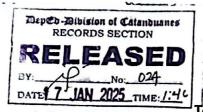
ATTY. NORLITO JR. P. AGUNDAY
Attorney III

Officer-In-Charge











# Kagawaran ng Edukasyon

REHIYON V - BICOL TANGGAPANG PANSANGAY NG CATANDUANES

January 16, 2025

### **DIVISION MEMORANDUM**

No. 024, s. 2025

# MEETING WITH SCHOOL HEADS AND PUBLIC SCHOOLS DISTRICT SUPERVISORS/ IN-CHARGE OF THE DISTRICTS

TO

OIC - Assistant Schools Division Superintendent

Chief Education Supervisor - CID SEPS - Planning and Research

Planning Officer III

Administrative Officer IV (Personnel)

Public Schools District Supervisors/ In-Charge of the Districts

Public Elementary and Secondary School Heads

All Others Concerned

- 1. To present the results and findings of the 2024 Profiling of Human Resources in the Schools and Districts in DepEd-Catanduanes Part 1 per Division Memorandum No. 421, s. 2024, and to discuss matters about transfer of school heads per DECS Order No. 7, s. 1999, this Office will conduct a meeting to be attended by all school heads and PSDS/ In-Charge of the Districts on January 20, 2025 from 8:00 AM to 12:00 PM at Catanduanes National High School Gymnasium.
- 2. School heads shall bring their assignment orders as school head, for reference and validation purposes.
- 3. The meeting will also include discussion on the provisions of the Memorandum of Agreement between the Integrated Bar of the Philippines (IBP) and Department of Education (DepEd) on free legal consultation and advice and free notarization to public school teachers and non-teaching personnel and will conduct School Heads' OPCRF Commitment Planning for SY 2024 2025 and mid-school year monitoring and evaluation.
- 4. Attached is the program of activities for reference of the participants.

4. For information, guidance, and compliance.

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent









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REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

## **Program of Activities**

Time	Activities	In-Charge
8:00 - 8:15	Preliminaries	
	<ul> <li>Philippine National Anthem</li> <li>Prayer</li> <li>Bagong Pilipinas Hymn</li> <li>SDO-Catanduanes Hymn</li> <li>DepEd Quality Policy Statement</li> </ul>	
8:15 - 8:45	Opening Remarks and Statement of Purpose	Cecile C. Ferro ASDS Officer-in-Charge Office of the SDS
8:45 - 8:55	Discussion on the Memorandum of Agreement between the Integrated Bar of the Philippines (IBP) and Department of Education (DepEd) on free legal consultation and advice and free notarization to public school teachers and non-teaching personnel	Atty. Allan S. Zuniega President IBP - Catanduanes Chapter
8:55 – 9:10	Discussion of DECS Order No. 7, s. 1999	PSDS Officer -in-Charge Office of the ASDS
9:10 - 9:30	Presentation of the Results and Findings of the 2024 Profiling of Human Resources in the Schools and Districts in DepEd-Catanduanes – Part 1	Floren P. Clavo SEPS-PRS
9:30 - 11:00	Open Forum School Heads' OPCRF Commitment	Delfin A. Bondad
11:00 - 11:30	Planning for SY 2024 – 2025 and Mid- School Year Monitoring and Evaluation	PSDS Officer-in-Charge Office of the ASDS
11:30 - 11:45	Synthesis of the Agreements and Ways Forward	Rey C. Bonayon Planning Officer III
11:45 - 12:00	Closing Remarks	Romel G. Petajen CES – CID

**Master of Ceremonies** 

Floren P. Clavo SEPS-PRS





