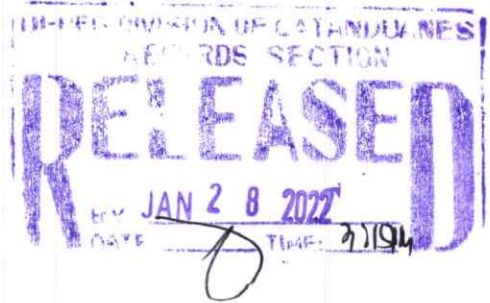




Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



January 27, 2022

DIVISION MEMORANDUM
OSDS-ICTU-DM- 54

IMPORTANT REMINDERS ON APPLICATIONS FOR PNPKI DIGITAL CERTIFICATES

TO: Assistant Schools Division Superintendent
SDO Chiefs, Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
School Heads
District/School ICT Coordinators
Teachers
All others concerned

1. Pursuant to the attached OUA Memo No. 00-1221-0130 dated January 25, 2022 and Regional UnNumbered Memorandum dated January 27, 2022 entitled "Important Reminders on Applications for PNPKI Digital Certificates the Office of the Undersecretary for Administration(OUA) received a letter from the Department of Information & Communications Technology(DICT) regarding the implementation of the Philippine National Public Key Infrastructure(PNPKI) digital certificate for use of the Electoral Boards in the National and Local Elections(NLE) 2022. Please take note of the reminders from the DICT to PNPKI applicants to avoid issues related to the PNPKI application process on time or before NLE 2022 as stated in the said OUA memo.

2. For questions and concerns, kindly contact Ms. Nina Rica Bernas(PNPKI) at support.pnpki@deped.gov.ph and Mr. Winifredo Valdez(DLMS) at support.usdlms@deped.gov.ph. Both personnel may be reached through email and Microsoft Teams.

3. For information and guidance.

SUSAN S. COLLANO

Asst. Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



San Roque, Virac, Catanduanes
052 - 8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo – Region V - Catanduanes



OUAD00-0122-00 30
To authenticate this document,
please scan the QR Code.

Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0122-0130
MEMORANDUM
25 January 2022

For: Regional Directors
Schools Division Superintendents
School Heads
Teachers
All Others Concerned

Subject: IMPORTANT REMINDERS ON APPLICATIONS FOR
PNPKI DIGITAL CERTIFICATES

This refers to the letter from the Department of Information and Communications Technology (DICT) dated 18 January 2022 regarding the implementation of the Philippine National Public Key Infrastructure (PNPKI) digital certificate for use of the Electoral Boards in the National and Local Elections (NLE) 2022.

While PNPKI Support Teams are currently able to address concerns related to the application process (i.e., applicants needing to correct their personal information, change or recover passwords, etc.), they may get overwhelmed once they receive bulk support requests in short notice. With this, they might not be able to provide assistance on time or before NLE 2022.

To avoid this and other issues as well as to ensure smooth operations, the Office of the Undersecretary for Administration (OUA) disseminates the following reminders of the DICT to PNPKI applicants:

1. Always check your email inbox (including spam folder) for the PNPKI email notification. Please refer to the email accounts that were used in your PNPKI application.
2. Once the email notification is received, use the log-in credentials to access the PNPKI Self-Service Portal and request the digital certificate (p12 file). Please refer to this link for the complete manual: <https://dict.gov.ph/wp-content/uploads/2021/11/How-to-request-and-download-your-PNPKI-certificates-1.pdf>



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service, Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]





18 January 2022

ALAIN DEL B. PASCUA
Undersecretary for Administration
Department of Education
DepEd Complex, Pasig City

Dear **Undersecretary Pascua**:

Greetings from the Department of Information and Communications Technology (DICT)!

This has reference to the update and monitoring of the implementation of PNPKI (Philippine National Public Key Infrastructure) digital certificate for use of the Electoral Boards in the National and Local Election (NLE) 2022.

The DICT is glad to inform you that we have approved two hundred eighty-four thousand seven hundred seventy (**284,770**) DepEd applicants to become PNPKI subscribers as of this writing. They were notified via email along with their credentials in order to access the PNPKI Self-Service Portal, where they need to request for and download their digital certificate. However, our system just monitored only eighty-nine thousand seventy-five (89,075) DepEd subscribers that requested for their digital certificates. Based on our experiences, some subscribers face minor issues while they are accessing their accounts such as corrections on subscriber's personal information and password changes and/or recovery, to name a few. The DICT however can resolve such issues with the aid of our PNPKI Support Teams. The problem may occur when we start receiving bulk support request in short notice of time before the NLE 2022. PNPKI Support Teams might get overwhelmed and may not be able to provide assistance on time or before the election where they need to request for and download their digital certificates.

In order to prevent such predicaments and to properly implement this endeavor, we hereby respectfully seek the assistance of the Department of Education in reminding these DepEd personnel PNPKI applicants to:

- (1) Always check their email inbox (including their spam folder) for the PNPKI email notification. Please refer to the email accounts that were used in their PNPKI application.
- (2) Once the email notification is received, use the log-in credentials to access the PNPKI Self-Service Portal and request the digital certificate (p12 file). Please refer to this link for the complete manual: <https://dict.gov.ph/wp-content/uploads/2021/11/How-to-request-and-download-your-PNPKI-certificates-1.pdf>
- (3) After downloading the p12 file, ensure to keep this file in a secure location.

Should you have questions and concerns, you may contact **Dir. Jose Carlos P. Reyes** and/or **Engr. Ariel V. Rodriguez** of the Cybersecurity Bureau - Digital Certificate Division through their email address at josecarlos.reyes@dict.gov.ph and ariel.rodriguez@dict.gov.ph, respectively.

Thank you very much.

Very truly yours,

ATTY. KRISTOFFER L. TIANSAY

Assistant Secretary for Cybersecurity

Copy furnished:

Secretary LEONOR M. BRIONES

Department of Education

Commissioner MARLON S. CASQUEJO

Steering Committee Chairperson, Commission on Elections