



Republika ng Pilipinas
Kagawaran ng Edukasyon
Rehiyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

22 Jan 2025

DIVISION MEMORANDUM
No. 050, s. 2025

AUTOMATED QUARTERLY ASSESSMENT DATA COLLECTION SYSTEM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
M & E SEPS & EPS
Elementary and Secondary School Heads
Teaching & Non-Teaching Personnel
All Others Concerned


1. DepEd Order No. 8, s. 2015, and DepEd Order No. 29, s. 2017 strongly emphasize the fundamental role of assessment in curriculum implementation. It is primordial in tracking, measuring, reporting, and adjusting the instruction.
2. Furthermore, DepEd Order No. 29 of 2022 established a formal policy for adopting the Basic Education Monitoring and Evaluation Framework (BEMEF). This framework serves as a roadmap for the different governance levels in the monitoring and evaluation activities. One of the initiatives along BEMEF is the conduct of PIRPA or Program Implementation Review and Plan Adjustment which reviews the strengths and weaknesses of PPAs along relevance, access, quality, resiliency and well-being. Subsequently, it defines the gaps which are necessary in making adjustments to ensure the effectiveness of the PPAs.
4. Thus, data gathering of learning assessment plays a vital role in the abovementioned premises. To streamline the collection, interpretation, and utilization of learning assessment data, the SDO shall utilize the Automation Tool developed by HT III Efren T. Gurobat. The main focus will be on the quantity of learners falling into each performance level, including outstanding, very satisfactory, satisfactory, fairly satisfactory, and did not meet expectations in every quarter.
5. Further, the said automation aims to:
 - a. reduce manual data entry by minimizing the time spent on manually entering assessment data, freeing up staff for more strategic tasks;
 - b. simplify data collection by creating a seamless process for gathering data from various sources, ensuring all relevant information is captured efficiently;
 - c. generate reports quickly by a systematized generation of reports, providing timely insights into assessment data for decision-making; minimizing errors by reducing the risk of human error in data entry and processing;
 - d. ensure data consistency through a standardized format and structure of assessment data, making it easier to analyze and compare across different assessments;
 - e. enable deeper analysis by providing tools for analyzing data trends, identifying areas for improvement, and informing interventions;




San Roque, Virac, Catanduanes
052 - 8114061
catanduanes@deped.gov.ph
www.deped.gov.ph
DepEd Taysa - Region V - Catanduanes

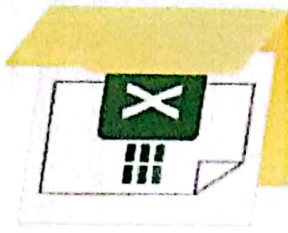


Republika ng Pilipinas
Kagawaran ng Edukasyon
Rehiyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

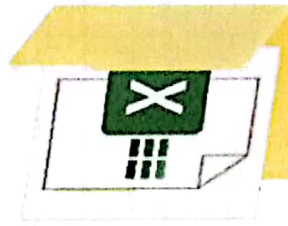
- f. facilitate data-driven decision-making by using insights derived from assessment data to make more informed decisions about curriculum, teaching strategies, and student support.
6. The reports generated in the system **shall be considered as non-negotiable MOVs** during the IPCRF/OPCRF validations of teachers, school heads, PSDSs, EPSs, and the CID Chief.
5. **The inputting of data in the system shall commence 2 weeks after the quarterly examinations and the sweeping shall be 1 month afterward.** The submission has the following options.
Link : <https://tinyurl.com/2p8xucm7>
QR Code :
- 
6. For clarity, the flowchart of preparation, submission, and consolidation is attached to this memorandum as Enclosure no. 1.
7. Compliance with this memorandum is desired.

By authority of the OIC-Schools Division Superintendent

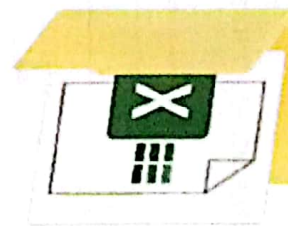

ATTY. NORLITO JR. P. AGUNDAY
Attorney III-Legal Officer/III
Officer-In-Charge



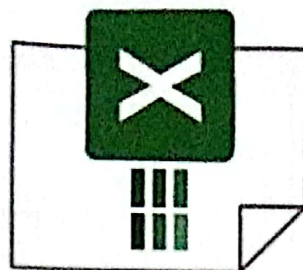
Elementary



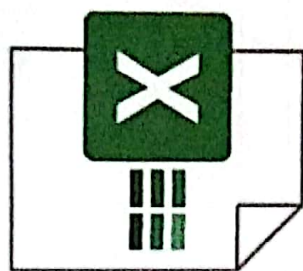
Junior HS



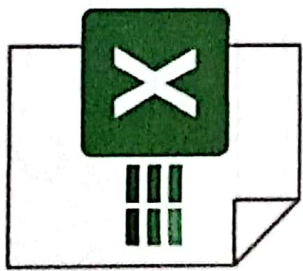
Senior HS



Elementary Template.xlsx



JHS Template.xlsx



SHS Template.xlsx

Download the
templates from the
link

	A	B	C	D	E	F	G	H									
1	Republic of the Philippines Department of Education REGION V SCHOOL'S DIVISION OFFICE OF CAGAYANVS																
2																	
3																	
4																	
5																	
6	District _____																
7	Name of School _____																
8	Name of School Head _____																
9	<div style="border: 2px solid red; padding: 5px;"> _____ _____ _____ </div>																
10	Please indicate the number of learners who fall under each criterion.																
11	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>																
12																	

1 Provide the required data

2 Fill in Quarter
Period in order to Proceed

District: _____
 Name of School: _____
 Name of School Head: _____

Quarter: **QUARTER 3**

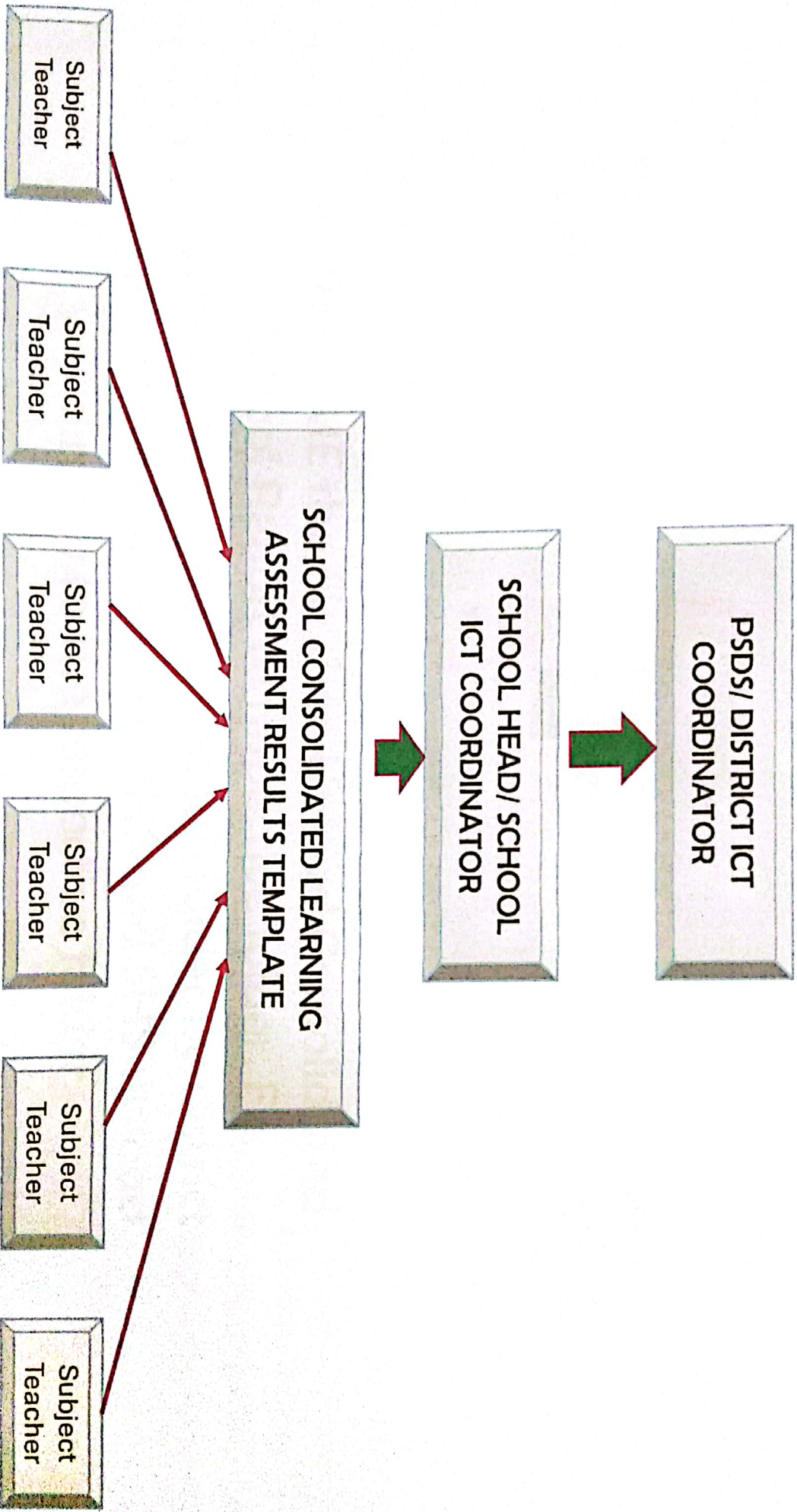
Please indicate the number of learners who fall under each criterion.

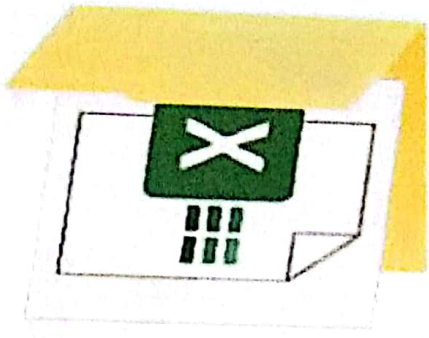
Descriptive Rating	SUBJECT							
	FILIPINO	ENGLISH	MATH	SCIENCE	ARALING PANLIPUNAN	ESP	EPP	MAPEH
Outstanding								
Very Satisfactory								
Satisfactory								
Fairly Satisfactory								
Did Not Meet Expectation								

Naacriminiva Rating **Randa**

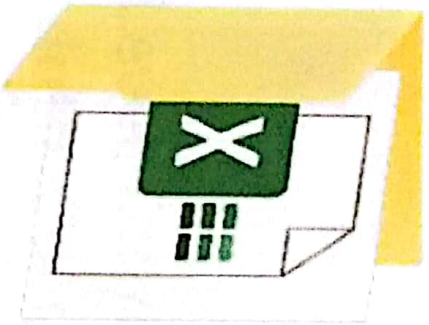
Provide the required data for the quarter.
NOTE Please do not modify the forms or
unprotect the template

FLOW CHART IN CONSOLIDATING DATA

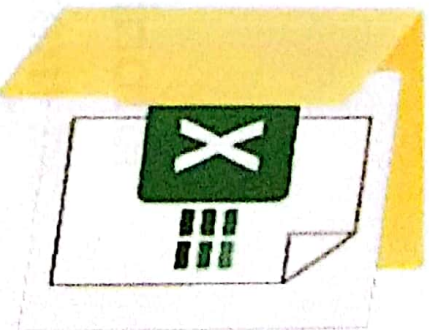




Elementary



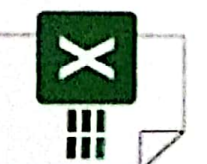
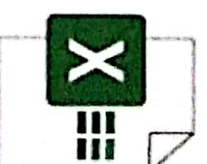
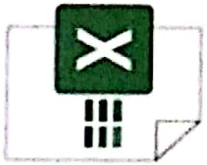
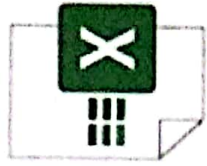
Junior HS



Senior HS

RENAME the file then Upload Consolidated School Report to respective folder. For **Elementary** look for the sub folder by district and upload report. For JHS and SHS upload directly to the respective folder

**At the District Level, District ICT Coordinator
consolidate the data. Consolidated System be
sent to District ICT Coordinator in a separate
google drive link**



Sch8.xlsx

Sch9.xlsx

Sch10.xlsx

Sch11.xlsx

Sch12.xlsx

Sch13.xlsx

Sch14.xlsx

Sch15.xlsx

Sch16.xlsx

Sch17.xlsx

Sch18.xlsx

Sch19.xlsx

Sch20.xlsx

Sch21.xlsx

Sch22.xlsx

Sch23.xlsx

