



DepEd, Division of Catanduanes
January 12, 2017
RECORDS SECTION
Date JAN 16 2017
Time 11:47 A.M.
Initial/Signature: [Signature]

DIVISION MEMORANDUM
No. 05, s. 2017

NATIONAL INVENTORY OF DEPED PUBLIC SCHOOL BUILDINGS FOR SY 2016-2017

TO: Public School District Supervisors
School Heads of Public Elementary and Secondary Schools

1. This is in reference to the conduct of the National School Building Inventory (NSBI) for SY 2016-2017 per DepEd Order No. 1, s. 2017 with enclosed Guidelines on the National Inventory of DepEd Public School Buildings for School Year 2016-2017 which aims to ensure an accurate and comprehensive data of school buildings in all Deped public school for use in planning, budgeting, resource allocation, and decision making.

2. The NSBI Day will be on **January 16, 2017**. Schools may choose whichever size (sizes: 49x24 and 98x48) and design of the official banner for the NSBI which shall be posted in your school downloadable in our SDO website (www.depedrovcatanduanes.com) and fb group (DepEd Catanduanes LIS EBEIS).

3. Schools will accomplish the additional and revised school building inventory forms designed for electronic process using the NSBI modules in the EBEIS to be submitted to SDO SGOD Physical Facilities or Planning and Research Unit duly signed by school heads, school physical facilities or property custodian and EBEIS school coordinator on or before **February 6, 2016**. Please observe the timeline of activities.

4. For queries and clarifications, all concerned may contact any of the following:

- Physical Facilities
Rodger A. Matienzo
Engineer III
CP No. 09185368497
- Planning and Research
Rey C. Bonayon
Planning Officer III
CP No. 09052866831
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SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

References:

DepEd Order No. 44, s. 2014 and DepEd Order No. 1, s. 2017

To be indicated in the **Perpetual Index** under the following subjects:

FACILITIES
HEALTH EDUCATION
OFFICIALS
POLICY
REPAIR
SAFETY EDUCATION
SCHOOLS
SCHOOL BUILDINGS