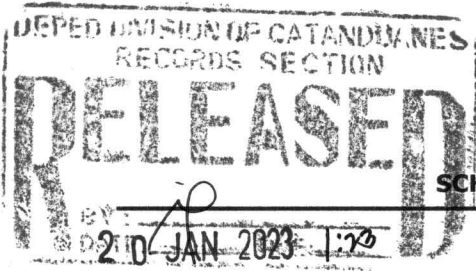




Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES



January 20, 2023

**DIVISION MEMORANDUM**  
**OSDS-SGOD-DM- 031 s. 2023**

**SUBMISSION OF APAMS-BASED IPCRF OF  
ELEMENTARY AND SECONDARY TEACHERS  
SY 2021-2022**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors/In-charge of the Districts  
Elementary and Secondary School Heads  
All Teaching Personnel

1. In relation to the conduct of the Learning Needs Analysis, this Office through the Human Resource Development Unit requests the submission of Automated Performance Appraisal and Monitoring System (APAMS)-based Individual Performance and Commitment Review Form (IPCRF) of all elementary and secondary teachers for SY 2021-2022
2. All Elementary and Secondary Schools Heads are hereby instructed to submit the **softcopy of the APAMS-based IPCRF SY 2021-2022** of teachers to their respective districts for consolidation. Moreover, the District Office through, the Public-School District Supervisors/In-charge of the Districts, submits the district-consolidated APAMS to the Human Resource Development Unit of the School Governance Operations Division on or before **January 31, 2023**.
3. For information, dissemination, and compliance.

By authority of the Schools Division Superintendent:

**AROLINE T. BORJA**

Education Program Supervisor  
Office-In-Charge



San Roque, Virac, Catanduanes  
(052) 811-40-63  
catanduanes@deped.gov.ph  
www.depedrovcatanduanes.com  
DepEd Tayo-Region V - Catanduanes