



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes




January 20, 2022

DIVISION MEMORANDUM
OSDS-SGOD-DM-21s. 2022

TO: SCHOOL-BASED FEEDING COORDINATORS
ELEMENTARY SCHOOL HEADS
PUBLIC SCHOOLS DISTRICT SUPERVISORS

SUBJECT: Submission of the School-Based Feeding Program Forms for the 1st Month of Implementation for SY 2021-2022

1. As part of the implementation and monitoring of the School-Based Feeding Program for SY 2021-2022, the School Governance and Operation Division, through the School Health and Nutrition Unit, is requesting all SBFP beneficiary schools to submit the following forms for the **1st month** (Weeks 1-3: *December 6-26, 2021*, and Week 4: *January 3-9, 2022*) of implementation for consolidation of data of delivered products:
 - Acknowledgement Receipt
 - Inspection and Acceptance Report
 - Distribution Report
2. The deadline of submission of the following documents will be on **February 3, 2021, Thursday**, and will be submitted to the SGOD-SHN Office.
3. For immediate dissemination and strict compliance.


SUSAN S. COLLANO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent