



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES



14 JAN 2022

DIVISION MEMORANDUM

No. 025, s. 2022

**FIRST REGULAR DIVISION MANAGEMENT COMMITTEE (ManCom)
VIRTUAL MEETING**

TO: Assistant Schools Division Superintendent
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Division Executive Committee Members
Association Presidents
All Others Concerned

1. The **First Regular Division Management Committee (ManCom) Virtual Meeting** shall be held on **January 18, 2022** from 8:30 a.m. to 5:00 p.m. to be hosted by the **Office of the Schools Division Superintendent (OSDS)**. The platform to be used shall be determined and communicated by the ICTU.

2. The following are the agenda:

- a. Presentation of the 2022 Office Performance Commitment and Review Form
- b. Issuances
- c. CID Concerns
- d. SGOD Concerns
- e. Upcoming Activities
- f. Association Updates, if any
- g. Other Matters

3. The participants in this activity are the OIC, Office of the Schools Division Superintendent, Assistant Schools Division Superintendent, Chief Education Program Supervisors, Education Program Supervisors, Public Schools District Supervisors/In-Charge of the District, Elementary and Secondary School Heads, Other Members of the Division Executive Committee, Section and Unit Heads of the School Governance and Operations Division, Association Presidents, resource staff, and guests. They shall register through a link to be provided later.

4. Participants who have unstable Internet signal may join nearby schools with strong signal to ensure participation.





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5. To facilitate virtual interaction, the participants are encouraged to send their queries to the ICTU.
6. The respective Chiefs and Section Heads who have presentations should submit their material on or before January 17, 2022 to the ICT Unit. Copies of the presentations shall be provided to the participants through the school's official email addresses.
7. Widest and immediate dissemination of this Memorandum is desired.

SUSAN S. COLLANO

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: None

