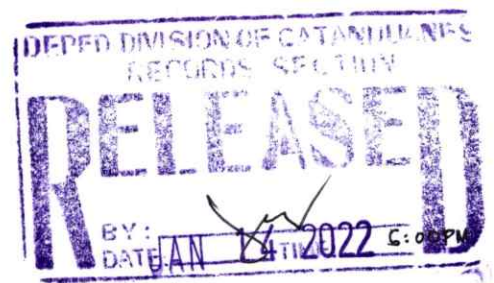




Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES



14 JAN 2022

DIVISION MEMORANDUM

No. 24, s. 2021

**IMPLEMENTATION OF GUIDELINES IN SDO CATANDUANES UNDER ALERT
LEVEL 3 FROM JANUARY 16-31, 2022**

TO : Assistant Schools Division Superintendent
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
SDO Proper Employees
All Other Concerned

1. Relative to the declaration of Alert Level 3 in the province of Catanduanes on January 16-31, 2022, in compliance to Unnumbered Executive Order of the Provincial Local Government Unit (PLGU), and in light of the increasing report of school personnel being infected with the virus, this office issues the suspension of classes in the entire duration of the alert level 3.
2. All synchronous and asynchronous classes and activities such as, but not limited to, distribution and retrieval of the Self-Learning Modules (SLMs), learning packets, learning activity sheets, and submission of academic requirements shall be put on hold and be conducted to later dates. Also, late submission of student requirements must be given due consideration.
3. Physical reporting of teachers is not required. Thus, this office encourages the teachers to just stay at home to avoid the highly contagious virus, and for those unvaccinated teachers to use this opportunity to be vaccinated.
4. The adjustment in the calendar of activities of schools in this division shall be communicated in a separate issuance.



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5. In compliance to the policy on government offices to be fully operational, related teaching, non-teaching personnel in the SDO Proper, schools, and learning centers shall continue to deliver the services observing the 60% skeleton workforce.
6. In exceptional cases where the physical attendance of teachers in work-related activities, such as in trainings and workshops to be conducted by the division and regional offices are indispensably necessary, service credits as provided for in DepEd Order No. 53, s. 2003 shall be granted, but prior approval of the Schools Division Superintendent shall be required.
7. The implementation of school-based feeding program shall continue. In this connection, teachers who are designated as feeding coordinators shall be given service credits equivalent to the number of days rendered; or, if service credits are already maximized, in the exigency of service or spirit of volunteerism, the designated feeding coordinators shall do the tasks. Otherwise, when the feeding coordinators cannot dispose of the function for some other reasons, particularly health, the school heads and onsite non-teaching personnel shall facilitate the receipt and delivery of the food and milk.
8. The School Health and Nutrition unit shall continue to render services relative to vaccination schedules and needed health services in the SDO. The DRRM unit shall perform the task necessary in the safety and security of the school and office premises, including responses to endorsement for the use of quarantine facility.
9. For inquiries, please contact the respective office, section, and unit in the contact numbers issued previously.
10. Widest dissemination of and compliance to this Memorandum is directed.

SUSAN S. COLLANO

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encls: N O N E

References:

CSC MC No. 18, s. 2020

DepEd Order No. 011, s. 2020

IATF-EID Resolution No. 157-A



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