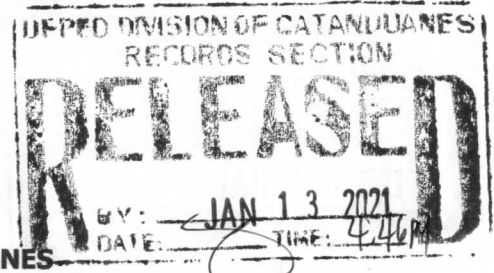




Republic of the Philippines
Department of Education

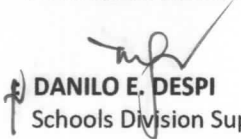
Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



DIVISION MEMORANDUM
OSDS-ICTU-DM- 018

TO : Assistant Schools Division Superintendent
SDO Chiefs & Staffs
Education Program Supervisors
Public Schools District Supervisors
Principals, School Heads and Teachers-in-Charge
District/School ICT Coordinators
All other concerned

FROM : 
DANILO E. DESPI
Schools Division Superintendent

SUBJECT : REPORTING OF ICT GADGETS DONATED BY LGUS AND OTHER DONORS DURING
THE COVID-19 PANDEMIC

DATE : January 13, 2021

The Department of Education (DepEd), through the Office of the Undersecretary for Administration (OUA), would like to keep an accurate record of materials and gadgets donated to its offices and schools. This is to recognize entities and individuals who support and contribute to the needs of basic education in the country during the COVID-19 pandemic (**March 2020 to January 2021**) per OUA Memo 00-0121-0032 dated January 12, 2021.

In this connection, all School Heads are directed to provide details of donated ICT gadgets by accomplishing the following links:

- 1) Donor
- 2) Name and Specifications of ICT Gadget
- 3) Number of Items
- 4) Value/Estimated Amount

The Schools Heads or School ICT Coordinator should directly input the requested information at <http://bit.ly/COVID-ICTDonations> and <http://deped.in/COVID-ICTDonations> not later than **Monday, January 18, 2021**. Kindly note that the link provided directs users to log in their accounts through Microsoft 365 and Gmail accounts with prescribed DepEd email addresses.

For your inquiries/questions, you may contact **CP # 09291383262** or e-mail at ictunit.ctd@deped.gov.ph or kindly contact and seek the assistance of your designated school ICT Coordinators.

For compliance and immediate action.



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