



Republic of the Philippines  
Department of Education  
Region V – Bicol  
SCHOOLS DIVISION OFFICE OF CATANDUANES

JAN 08 2021  
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January 8, 2021

DIVISION MEMORANDUM  
OSDS-SGOD-DM00 11 s. 2021

**REITERATION OF THE DEPED MEMORANDUM #s 14, 15 AND 34 s. 2020:  
DEPED TASK FORCE COVID-19 ISSUANCES**

TO: **ASSITANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEF, CID and SGOD  
EDUCATION PROGRAM SUPERVISORS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
ALL TEACHING AND NON-TEACHING PERSONNEL**

1. As the suspension of classes in our province has been lifted last January 6, 2021 by our good Governor, SDO Catanduanes is now focusing on the preparation of the re-opening of the schools, re: module reproduction and distribution. Though the province has slowly recovered from the devastation brought about by the past typhoons Rolly and Ulysses, still the pandemic brought by COVID-19 is still very evident as cases currently is increasing in our province.
2. With this, the following DepEd Memorandums are reiterated as guiding policies in reminding everybody of the important measures of prevention and control agints COVID-19, which emphasizes on the **Minimal Health Protocols** in and outside our schools: wearing of facemask, handwashing and alcohol disinfection, social distancing of more than 1 meter apart, cough etiquette and reporting of COVID-19 cases, suspects and contact through the **School Health Reporting and Monitoring Form for COVID-19**. Every DepEd employee is expected not to report to work if he/she is experiencing flu-like symptoms (fever, colds and cough) and must inform their school clinic personnel.
3. School Heads are reminded to submit their reports on COVID-19 related concerns involving their learners, teaching and non-teaching personnel (isolated, quarantined, contact traced) to the SGOD- School Health and Nutrition Office, through their respective **School DRRM Coordinators**.
4. This is to provide guidelines to all workers and employees of our department to take the necessary steps and safety measures to contain, prevent and mitigate the possible transmission of COVID-19 in our communities.

REC-DM 2021-00011



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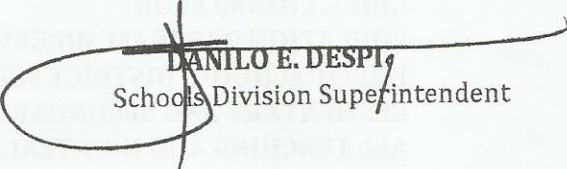
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5. Attached is a copy of the **School Health Reporting and Monitoring Form for COVID-19**.
6. For immediate dissemination and strict compliance.

  
DANILO E. DESPI  
Schools Division Superintendent

Encl.:

References:

To be indicated in the Perpetual Index  
Under the following subjects:

HNS/ DM REITERATION OF THE DEPED MEMORANDUM #s 14, 15 AND 34 S  
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**SCHOOL HEALTH REPORTING and MONITORING FORM for COVID19**

Municipality/School: \_\_\_\_\_  
 School Health/DRMM Coordinator: \_\_\_\_\_

School Head: \_\_\_\_\_  
 Date Submitted: \_\_\_\_\_

NAME OF SCHOOL PERSONNEL/Position	For Swabbing? (If YES, when?)	Quarantined? (Home or Facility?)	Symptomatic or Asymptomatic? (if with symptoms, please specify)	Remarks

\*\*\*please always advise the Minimal Health Precautions of wearing Face masks, Cough Etiquette, Staying at home especially if sick, daily Vitamins intake, Social Distancing, Handwashing and to conduct Disinfection in their schools through the **Barangay DRRMOs**.

Received By: \_\_\_\_\_

