



Republic of the Philippines
Department of Education
 REGION V
 SCHOOLS DIVISION OFFICE OF CATANDUANES

03 JAN 2023

DIVISION MEMORANDUM

No. 005 s. 2023

**CURRICULUM IMPLEMENTATION DIVISION CY 2022 PERFORMANCE
 EVALUATION AND CY 2023 PERFORMANCE PLANNING AND COMMITMENT**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors/In-Charge of Districts
 EPSA II - ALS
 Librarian II
 Project Development Officer II
 Administrative Aide VI
 Administrative Aide I
 All Other Concerned

1. In connection with the implementation of PRIME – HRM under Performance Management System, this office will conduct the CY 2022 Performance Evaluation and CY 2023 Performance Planning and Commitment following the given schedule at a venue to be announced later.

<i>Date</i>	<i>Participants</i>
January 13, 2023 Friday	1 Chief Education Supervisor, CID 16 Public Schools District Supervisors/In-Charge of Districts 2 Staff
January 16, 2023 Monday	1 Chief Education Supervisor, CID 9 Education Program Supervisors 1 Division EPP/TLE Coordinator 2 Education Program Specialist II – ALS 1 Librarian II 1 Project Development Officer II 1 Administrative Aide VI 3 Administrative Aide I 1 Staff

2. The objectives of the activity are:
- a. to evaluate performance of CID Personnel for CY 2022;
 - b. to plan action for competency enhancement among Education Program Supervisors (EPS), Public Schools District Supervisors (PSDS) and In-Charge of the Districts and all other CID Personnel for CY 2023;
 - c. to discuss plans and commitment for CY 2023;
 - d. Others.



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3. All CID Personnel are expected to bring their approved Individual Performance Commitment and Review Form (IPCRF) for CY 2022 with corresponding MOVs and PowerPoint presentation of accomplishments.
4. Travel expenses related to this activity shall be charged to Local Funds subject to the usual accounting rules and regulation.
5. Participants are expected to observe minimum health standards and protocols pursuant to existing health guidelines mandated by IATF, DOH and DepEd.
6. For information, guidance and compliance.


MA. LUISA T. DELA ROSA

Assistant Schools Division Superintendent
Officer - in - Charge

Encl.:

References:

To be indicated in the Perpetual Index

Under the following subjects:

RGP/ DM CURRICULUM IMPLEMENTATION DIVISION CY 2022 PERFORMANCE EVALUATION AND CY 2023 PERFORMANCE PLANNING AND COMMITMENT/001/Jan 3, 2023

