



Republic of the Philippines  
**Department of Education**  
 Region V – Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

DIVISION MEMORANDUM  
 OSDS-ICTU-DM- 0007

**RELEASED**  
 DepEd, Division of Catanduanes  
 RECORDS SECTION  
 Date JAN 07 2020  
 Time: 2:03 PM  
 Initial/Signature: \_\_\_\_\_

TO : Assistant Schools Division Superintendent  
 SDO Chiefs & Staffs  
 Education Program Supervisors  
 Public Schools District Supervisors  
 School Heads Concerned  
 School ICT Coordinators Concerned  
 All other concerned

FROM : DANILO E. DESPI  
 Schools Division Superintendent

SUBJECT : Training-Workshop on the Utilization and Implementation of DCP Packages

DATE : January 7, 2020

The DepEd Regional Office V through the ICT Unit will conduct a **3-day Training-Workshop on the Utilization and Implementation of DCP Packages on January 15-17, 2020** at Coastal View Beach Resort, Sto. Domingo, Albay.

The objectives of this activity are the following:

- Introduce the use and curation of Open Education Resources;
- Know the different features and modules of OER application; and
- Develop ICT-based learning materials for ICT integration using DCP packages.

Attached is the list of identified participants (ICT Coordinators) to attend the said activity. Participants are requested to register online at <http://deped.in/DCPTraining> and they need to bring their own laptop (Windows OS) with at least 200 MB free space of storage and 1 TB of external hard drive during the activity. Check-in starts at 2:00 pm of January 14, 2020 and check-out is at 12:00 pm of January 17, 2020. First meal is dinner on Day 0 and last meal is pm snack on Day 3.

Food and accommodation shall be charged to DCP Implementation Support Funds while transportation, per diems and other incidental expenses of participants relative to this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Kindly confirm your attendance on or before **January 10, 2020** thru email and SMS: [jennifer.metica@deped.gov.ph](mailto:jennifer.metica@deped.gov.ph) and CP No. 09208779674.

For information, guidance and compliance.





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**Enclosure No. 1 – List of Participants, Trainers/Facilitators & Training Management Team  
(SDO-Catanduanes)**

Municipality	Name of Schools/Office	Name of Teacher/Personnel	Role
Virac	SDO-IT Unit Catanduanes NHS	JENNIFER B. METICA GISELLE TRAPAGO	Training Management Team Trainer/Facilitator
Virac	Cavinitan ES	JOHN ALREY TIDON	Participant
Bagamanoc	Sagrada ES	ANA MERLA L. RODRIGUEZ	Participant
Baras	Baras CES	NANCY TENDENCIA	Participant
Bato	Cagraray ES	PAUL XAVIER T. TEJERERO	Participant
Caramoran	Caramoran CES	ESTRELLA B. MIRARAN	Participant
Gigmoto	Sioron ES	CHITO T. CARRANZA	Participant
Panganiban	San Miguel ES	SUZETTE OLARVE	Participant
Pandan	Oga ES	EMMA LYNN DQ. GIANAN	Participant
San Andres	San Andres CES	MARISOL R. TOLEDO	Participant
San Miguel	Pangilao ES	MARJORIE C. VALENZUELA	Participant
Viga	Quezon ES	ROSEMARIE O. BUENDIA	Participant
San Miguel(Sec)	Mabato NHS	LIZA JOSON	Participant

