



Republic of the Philippines  
Department of Education  
Region V – Bicol

**TANGGAPANG PANSANGAY NG CATANDUANES**


October 2, 2024

**DIVISION MEMORANDUM**  
No. 475 s. 2024

**REITERATION OF THE OMNIBUS GUIDELINES ON THE REGULATION OF  
OPERATION OF PARENT-TEACHER ASSOCIATIONS**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office reiterates DepEd Order No. 13, s. 2022 “Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations” which specifies processes for managing Parent-Teacher Association (PTA) affairs which include, among others:
  - (a) Election of PTA Officers;
  - (b) Requirements and privileges bestowed upon recognized PTAs;
  - (c) Conduct of General Assembly and other meetings;
  - (d) Undertaking of fundraising projects; and
  - (e) Financial management and transparency of PTA operations and the accountability of its officers.
2. This reiteration is intended to remind all concerned there is no need to submit all the PTA activities to the OIC- Schools Division Superintendent (SDS) for approval. It is highly encouraged that only matters not covered by the guidelines shall be submitted to the Office of the SDS for consultation/approval.
3. Dissemination of this memorandum is desired.

  
**CECILE C. FERRO CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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