



Republic of the Philippines
Department of Education
Region V - Bicol
TANGGAPANG PANSANGAY NG CATANDUANES

September 19, 2024

DIVISION MEMORANDUM

No. 449 s, 2024

ADDENDUM TO DIVISION MEMORANDUM NO. 408, s. 2024
re: CONDUCT OF SPORTS ACTIVITIES IN SDO CATANDUANES FOR
SCHOOL YEAR 2024-2025

To : Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Private Elementary and Secondary School Heads
All Others Concern

1. Activity proposals for sports activities must be submitted at least two (2) weeks prior to the event together with the Work and Financial Plan (WFP) or the Annual Improvement Plan (AIP) reflecting the intended activity. All proposals must be reviewed by the Division Sports Coordinator and the SGOD Chief before submission to the Office of the Schools Division Superintendent.
2. The three (3) days schedule of school intramurals is the maximum number of days the activity can be conducted from 7:00 AM to 6:00 PM. However, the school heads are given the discretion to have it in one or two days depending on the number of sports events to be played and the number of student-athletes who will join the activity. **No sports activity shall be conducted on a Sunday.**
3. Teachers and school personnel who will be involved in the activity during Saturday shall be granted service credit pursuant to the provision of Deped Order No. 13, s. 2024 entitled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers* and Compensatory Overtime Credit (COC) pursuant to paragraph 5.3 letter K on Joint Circular of the Civil Service Commission (CSC) and the Department of Budget and Management dated October 4, 2004.
4. For information, guidance, and compliance.

CECILE C. FERRO CESO VI
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