



RELEASE
 DepEd Division Office of Catanduanes
 RECEPTION SECTION
 Date: **OCT 19 2016**
 Time: **4:37 P.M.**

DIVISION MEMORANDUM

No. 119 s. 2016

TO : SDO Chiefs (CID/SGOD)
 Public Schools District Supervisors
 Elementary & Secondary School Heads

FROM : **SOCORRO V. DELA ROSA, CESO VI**
 Schools Division Superintendent

SUBJECT : **INSTITUTIONALIZATION OF CONTINUOUS IMPROVEMENT
 IN DEPED CATANDUANES**

DATE : **October 19, 2016**

1. With the success of the implementation of the 1st Batch Roll-out of Continuous Improvement (CI) Program in school level in partnership with the Basic Education Sector Transformation (BEST), the DepEd- Catanduanes announces the 2nd Batch roll- out of the CI program in school level.

2. The following schools are identified for the pilot roll-out.

Elementary	Secondary
COBO INTEGRATED SCHOOL	VIGA RDHS
TAMBONGON ELEMENTARY SCHOOL	SAN ANDES VOCATIONAL SCHOOL
CALATAGAN ELEMENTARY SCHOOL	BARAS RDHS
SAN VICENTE ELEMENTARY SCHOOL	BAGAMANOC RDHS
DATAG CENTRAL ES	BUYO INTEGRATED SCHOOL

3. The identified schools are advised to create a team of **five (5) members** that shall serve as trainees in the roll out of the program. The composition of the team shall be **(1) Master Teacher/ Head Teacher/ Teacher III, (4) Teachers**. The following are the qualifications:

- a. With facilitating skills
- b. Computer literate
- c. Willing to be trained and to commit for a seven month- long coaching session
- d. No commitment as Regional/ Division Trainer/ facilitator during the duration the of CI training
- e. A team player & hard working
- f. Utmost 50 years old

4. The list duly endorsed by the respective school head must be submitted not later than **October 24, 2016** to SGOD HRD section. The schedule of the Basic Continuous Improvement Training will be on **December 10-15, 2016** at a venue to be announced later.

5. A Division Orientation Workshop for School Heads of the ten (10) identified schools will be conducted on **December 2, 2016, 8:00 am to 5:00 pm** at the **SDO Conference Hall**.

6. For compliance.