



Republic of the Philippines
Department of Education
Region V(Bicol)

SCHOOLS DIVISION OF CATANDUANES
Virac, Catanduanes

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July 10, 2016

DIVISION MEMORANDUM
No. 115, s. 2017

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SCHOOLS SECTION
JUL 11 2017
6:53 A.M.
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**SUBMISSION OF NEWLY HIRED/DESIGNATED ICT/EBEIS/LIS COORDINATOR,
REGISTRAR AND SHS ADMINISTRATIVE ASSISTANT III FOR ORIENTATION-WORKSHOP
ON EBEIS AND LIS SY 2017-2018**

TO: School Heads, Public and Private Elementary
and Secondary Schools (JHS and SHS)

1. In preparation for the Orientation-Workshop on EBEIS and LIS for ICT/EBEIS/LIS Coordinators, Registrars and SHS ADAs, this office hereby advise all school heads to submit names of new Coordinators, Registrars and ADAs hired or designated from July 2016 to present on or before July 21, 2017 at SGOD Planning and Research Unit.
2. For more information, please contact the following:

Raquel L. Pahuyo
Senior Education Program Supervisor
09289572295

Rey C. Bonayon
Planning Officer III
09052866831

3. For information and compliance

[Signature]
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent