



RELEASED

DepEd, Division Office of Catanduanes
 RECORDS SECTION
 Date: **AUG 24 2018**
 Time: **11:10 AM**
 Signature: *[Handwritten Signature]*

MEMORANDUM

TO : Public Schools District Supervisors
 Elementary and Secondary School Heads

FROM : *[Handwritten Signature]* **SOCORRO V. DELA ROSA, CESO VI**
 Schools Division Superintendent

SUBJECT : **Creation of DepEd Partnerships Database System User Account**

DATE : August 24, 2018

Kindly accomplish the template below in preparation for the creation of DepEd Partnerships Database System (DPDS) user account.

School Name	School ID	School District	Email Address (deped or gmail)	NAME OF SCHOOL HEAD		
				FIRST NAME	MIDDLE NAME	LAST NAME

All elementary school heads are requested to submit the accomplished template to their respective PSDS while the secondary school heads will submit directly at the SGOD. Submission of the district consolidated and secondary school reports will be on or before **September 7, 2018** at the SGOD Office c/o Marife B. Brequillo, Division Partnerships Focal Person.

For information, guidance and compliance.