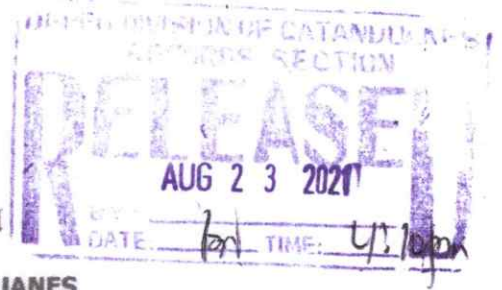




Republic of the Philippines
Department of Education
Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



August 23, 2021

**CORRIGENDUM/ADDENDUM to DIVISION MEMORANDUM No. 343 s. 2021 re:
Mid-Year Inter Office Performance Review, Mentoring and Coaching dated
August 11, 2021**

No. 2 Anchored on this, please be informed that there will be a Mid-Year Inter-Office Performance Review, Mentoring and Coaching to all SDO Personnel on the following dates:

- CID August 25, 2021
- OSDS August 26, 2021
- SGOD August 27, 2021

No. 4 the Chief Education Supervisors (CID and SGOD) and Section Chiefs of OSDS – AO V, AO IV (Personnel, Cash, Records and Supply Office), Budget Officer, Accountant III, ITO and Attorney III are to present a 10-minute PowerPoint presentation of their OPCR/IPCRR on their scheduled date.

All SDO Personnel should prepare the following:

- a) Approved OPCR/IPCRR for CY 2021
- b) MOV's of Accomplishments from January to June 2021 arranged according to KRA.

The Composition of the Performance Management Mentoring and Coaching Team:

Chairman: **Susan S. Collano**
OIC-SDS

Co-Chairman: **Ma. Luisa T. Dela Rosa**
ASDS

Members: **Romel G. Petajen**
CID Chief
Mary Jean S. Romero
SGOD Chief
Eva S. Tolentino
AO V-Admin
Ma. Cielo C. Tubale
AO V-Budget
Angelo James Aguinalde
Accountant III



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All other provisions in that Memorandum remain enforced.
For information, guidance, and compliance.

SUSAN S. COLLANO
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent