



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



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DepEd-Division of Catanduanes
RECORDS SECTION
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To : SDO Chief & Staff
Public Schools District Supervisors
Elementary & Secondary School Heads

From : *for: Nympha D. Guemo*
Nympha D. Guemo
Asst. Schools Division Superintendent
Officer-In-Charge

Subject : Corrigendum to Division Memorandum No. 100 s. 2015
Re: **DIVISION INDUCTION PROGRAM FOR SCHOOL HEADS**

Date : October 9, 2015

The transportation expenses shall be charged to school MOOE funds and a registration of Php 200 per day to cover 2 snacks and 1 lunch for **3 days** shall be charged to **HRTD fund** subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.