

  
 Republic of the Philippines  
**Department of Education**  
 REGION V  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

Annex 1 "A-I "

**CERTIFICATION OF UNDERTAKING/NON-UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES**

I hereby certify that the **SDO Catanduanes** has **successfully undertaken** Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year **2023** in the following amounts:

Description <sup>16</sup>	Total Amount (Php)
a. Total Amount in Indicative APP based on NEP	3,292,300.00
b. Less: Exceptions <sup>2</sup>	0.00
c. Total Amount of Eligible Procurement Projects [c=(a-b)]	3,292,300.00
d. Amount of Successful <sup>3</sup> EPA projects	1,686,553.00
e. Percentage of Successful EPA [e=(d/c)*100]	<b>51.23%</b>

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2022 of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **SDO Catanduanes** and the Philippine Government Electronic Procurement System.

IN WITNESS WHEREOF, I have hereunto affixed my signature on January 16, 2023 in Virac, Catanduanes, Philippines.

  
**SUSAN S. COLLANO**  
 Schools Division Superintendent

SUBSCRIBED AND SWORN to before me this JAN 17 2023, in Virac, Catanduanes Philippines, with affiant exhibiting me his/her \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

NOTARY PUBLIC

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**ATTY. ALISSA ANNE D. SANCHEZ**  
 NOTARY PUBLIC

Virac, Catanduanes  
 Commission Expires December 31, 2023  
 Roll of Attorney's No. 81728  
 IBP No. 274209 as of 01-06-2023  
 PTR No. 0231850N; 01/06/2023 Catanduanes  
 MCLE Compliance: Newly Admitted as per  
 Governing Board I – 2008, 04 July 2008  
 Office Address: D' Gonzales Bldg., Deborah St.  
 Cavinitan, Virac, Catanduanes  
 TIN No: 616-882-952-000

<sup>1</sup> Amount and values refer to the Approved Budget for the Contract

<sup>2</sup> See item 4.3 of the Guidelines in the Conduct of Early Procurement Activities as a Requirement for the Grant of the Performance-Based Bonus

<sup>3</sup> Section 3.1 of GPPB Circular 06-2019 provides that the "EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HOPE as to the award of the contract xxx"