



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes

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Division of Catanduanes

RECORDS SECTION

Date JUL 30 2019

Time: 10:00 AM

Initial/Signature: [Signature]

**MEMORANDUM TO :** Elementary and Secondary School Heads

**From :** *f* **SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

**Subject :** *f* **BEIS Entries on Available Sports Events, Clubs, and Facilities**

**Date :** July 29, 2018

Considering the importance of the data in the BEIS as basis for policy recommendations, School Heads are encouraged to fill in the required data for **Available Sports Events, Clubs, and Facilities** and **School Sports Program Sports Personnel Data** on the **BEIS Form**.

Further, the **Division Sports Officer** shall be furnished with a copy of said forms.

For compliance.