




APR 01 2016  
11:57 AM  
Time  
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**MEMORANDUM**

**TO :** Public Schools District Supervisor  
Elementary & Secondary School Heads

**FROM :**   
SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

**SUBJECT :** APPLICATIONS FOR THE MICROSOFT EDUCATION AMBASSADORS PROGRAM 2016

**DATE :** April 1, 2016

1. Pursuant to Unnumbered Memorandum from Regional Office, re: **Applications for the Microsoft Education Ambassadors Program 2016** dated March 31, 2016, you are hereby advised to recommend individuals (preferably School ICT Coordinator) that best fit to be part of this program.
2. The Microsoft Philippines will conduct an orientation and screening on **April 5, 2016** at Ateneo De Naga University, P. Santos St., Peñafrancia, Naga City. The said orientation will be in two batches, the 1<sup>st</sup> batch will be at 8:30am to 12:00nn and 2<sup>nd</sup> batch will be at 1:30pm to 5:00 pm.
3. Transportation and other incidental expenses of the participants will be charged against their local funds subject to the usual accounting and auditing rules and regulations.
4. For pre-registration kindly register at <http://aka.ms/eduambassadorsouth> to get their slot.
5. For information and immediate dissemination.