

Schools Division Office of Catanduanes Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)	Remarks (Explaining changes from the APP)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Procurement of Off.Supplies&Equipment	OSDS/CID/SGOD	YES	Competitive Bidding	TBA	TBA	TBA	TBA	GoP	2,588,400.00	2,588,400.00		Year-round for the entire SDO	
	Electricity Expense	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,560,000.00	1,560,000.00		Year-round for the entire SDO	
	Water Expense	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		Year-round for the entire SDO	
	Telephone Expenses -Mobile	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	490,800.00	490,800.00		Year-round for the entire SDO	
	Internet Expense	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		Year-round for the entire SDO	
	Postage and Courier Expenses	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		Year-round for the entire SDO	
	Fuel, Oil and Lubricant Expense	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	360,000.00	360,000.00		Year-round for the entire SDO	
	Furnitures & Fixtures	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	-	-		Year-round for the entire SDO	
	IT Equipment/Supplies	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	-	-		Year-round for the entire SDO	
	Repair&Maint.-Office Equipment	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	80,550.00	80,550.00		Year-round for the entire SDO	
	Repair&Maint.-ICT Equipments	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	-	-		Year-round for the entire SDO	
	Repair&Maint.-Furnitures & Fixtures	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	-	-		Year-round for the entire SDO	
	Repair&Maint.-Building and Other Structures	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Year-round for the entire SDO	
	Other MOOE Expense (Petty Cash, Cable Subscription, Website Maintenance & Other Miscellaneous Expenses	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	195,000.00	195,000.00		Year-round for the entire SDO	
	Fidelity Bond Premium	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	56,250.00	56,250.00		Year-round for the entire SDO	
	Printing and Publication Expense	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	-	-		Year-round for the entire SDO	
	General Services (Utility Worker, Clerks, IT Support Staff)	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Year-round for the entire SDO	
	Security Guard Services	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	-	-		Year-round for the entire SDO	
	Trainings/Seminars	OSDS/CID/SGOD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	1,200,000.00	1,200,000.00		Act.Sched. : Q1/Q2/Q3/Q4	

Grand Total 7,271,000.00 7,271,000.00

Prepared by:

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Chairman, BAC Secretariat

Certified Funds Available:

ANGELO JAMES O AGUINALDE
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Recommending Approval:

MA. LUISA T. DELA ROSA
Asst. Schools Division Superintendent

APPROVED:

SOCORRO V. DELA ROSA
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