

Advisory No. <u>83</u> S. 2017

October 3, 2017

- 1. This is to inform the field that the Capacity Training Workshop on Radio Operations and Managing Information for Security Officers and Utility Personnel (with Regular Permanent /Casual / Job Orders status) in the Schools Division Office, Elementary and Secondary Schools will be on October 21-22-, 2017 at Schools Division Office (SDO) Hall A.
- 2. Meals and other training expenses shall be charged from the Division HRTD fund hence, NO registration fee shall be collected from the participants.
- 3. Travel and other incidental expenses of participants shall be charged from school MOOE/ Local funds.
- 4. Since October 21 and 22 falls on (Saturday and Sunday), participants are entitled of two (2) days Compensatory Overtime Credit per CSC & DBM Joint Circular No. 2, s. 2014. For more information, just contact cp no. 09205067295/ Ms. Aroline T. Borja- SGOD-HRD.
- 5. For immediate dissemination and compliance.

SCHOOLS DIVISION Superintendent