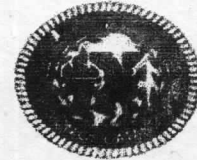




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)

SCHOOLS DIVISION OF CATANDUANES
Virac, Catanduanes

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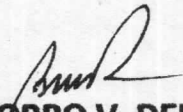
ADVISORY

No. 21, s. 2019
February 13, 2019

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

Please find attached Memorandum from Atty. Revsee A. Escobedo, Assistant Secretary for Project Management, BHRD, and Field Operations re: School Improvement Plan (SIP) Instructional Videos, Styleguide, Appraisal Process, and Quality Assessment (QA) Tool.

For your information and guidance.


SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

- **Styleguide:** a simple and straightforward template that will guide schools in writing the SIP as a result of the planning process provided in DO 44, s. 2015, which was conducted by the School-Community Planning Team (SPT).
- **Appraisal Process:** the process that will guide the SDOs and schools in the appraisal of SIPs. It contains steps, which the SDOs may customize to suit their specific needs.
- **Quality Assessment Tool:** a standardized tool that will be used by the Schools Division Offices to assess the quality of the School Improvement Plan (SIP). This tool does not intend to compare achievement of schools, but determines the degree of meeting the criteria of a good SIP.

The Styleguide, Appraisal Process, and Quality Assessment Tool can be downloaded from this link bit.ly/QAToolandStyleguide.

For more information and inquiries, all concerned may communicate with BHROD-SED at bhrod.sed@deped.gov.ph or call 633-5397.

For appropriate action.

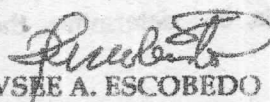


Republic of the Philippines
Department of Education

Office of the Assistant Secretary

MEMORANDUM

TO: REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
FTAD AND SGOD CHIEFS
SBM COORDINATORS
SCHOOLS HEADS
ALL OTHERS CONCERNED

FROM: 
ATTY. REVSEE A. ESCOBEDO
Assistant Secretary for Project Management,
BHROD, and Field Operations

SUBJECT: School Improvement Plan (SIP) Instructional Videos, Styleguide,
Appraisal Process, and Quality Assessment (QA) Tool

DATE: 27 November 2018

In 2015, the Department of Education provided the minimum standard for the preparation of school improvement plan through DepEd Order 44, s. 2015. Under the current policy, the enhanced SIP has a three-year cycle which commenced in SY 2016-2017.

In preparation for the next cycle, the School Effectiveness Division - Bureau of Human Resource and Organizational Development (SED-BHROD) had conducted monitoring and evaluation on SIP implementation and collected feedback from the field on various issues and concerns affecting this policy. Among the issues that were raised include: unstandardized and highly variable training on SIP, absence of assessment tool that Schools Division Offices (SDOs) can use in appraising its quality, and insufficient information on the specific contents of the plan.

To continuously improve DepEd's processes and policy, this Office hereby releases the following tools and references to further guide the schools and SDOs in the preparation and appraisal of SIPs, respectively, for the next cycle:

- **Instructional Videos:** reference materials that will facilitate the preparation of the next SIP cycle; this will guide the new school heads who were not included during the first run of training; and will enlighten further those previously trained but were still a bit confused with the process; these videos can be accessed from this link bit.ly/SIPVideos.