



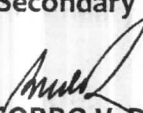
Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes

RELEASED



MEMORANDUM

TO: Public Schools District Supervisors
All Elementary School Heads
All Secondary School Heads

FROM: 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT: ADJUSTED FIVE YEAR COMPREHENSIVE SCHOOL
DEVELOPMENT PLAN

DATE: January 11, 2019

1. Relative to the recent development in the programming of CY 2017 & CY 2018 projects, the SGOD – Education Facilities needs to work on adjusted Five – Year Comprehensive School Development Plan which will be the basis of subsequent priority listings for its budget proposal which is being anchored on the Five Year Comprehensive School Development Plan.
2. In view of this, all elementary & secondary school heads shall prepare and accomplish the attached template to be submitted **on or before February 4, 2019** and should be submitted to the Engineer III, Rodger A. Matienzo, SGOD, Schools Division Office.
3. For your information, guidance and compliance.

