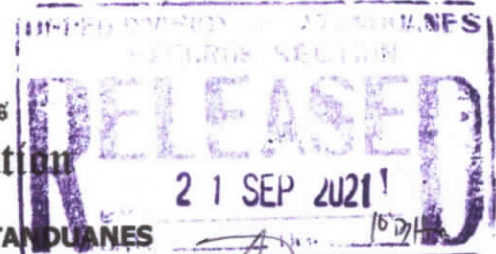




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**SCHOOLS DIVISION OFFICE OF CATANDUANES**



September 20, 2021

**ADDENDUM**

**(Division Memorandum No. 329, s. 2021 re: Division Search for 2021 Brigada Pagbasa Outstanding Volunteers and Best Implementing Schools)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Schools District Supervisors/In-charge of the Districts  
Public Elementary and Secondary School Heads  
Division Brigada Pagbasa Evaluation and Selection Committee  
District and School Brigada Eskwela and Reading Coordinators  
All Others Concerned

For a successful conduct of the Division Search for 2021 Brigada Pagbasa Outstanding Volunteers and Best Implementing Schools, the following criteria with corresponding MOV's is hereby instituted:

**A. Brigada Pagbasa Outstanding Volunteer Award**

**1. Individual/Organization/LGU**

- *Outputs and/or Outcomes (40%) – Results of the community/home-reading activities initiated.*
  - Project proposal for community-based reading program with a number of learners as tutees
  - Monthly Accomplishment report/Activity report
  - Pictures
  - Other relevant documents
- *Teamwork and Coordination (30%) – Has networks of supports and consistently coordinates with the school and share reports on the progress of the learners*
  - Notice of Meeting
  - Attendance Sheet
  - Minutes of Meeting
  - Letters to stakeholders
  - Pictures
  - Other relevant documents
- *Creativity and Innovation (30%) – Creative and innovative strategies employed to engage the learners.*
  - Project Proposal
  - Narrative report/write-up
  - Pictures
  - Other relevant documents






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- **For LGUs, financial and technical assistance is evident.**
  - Deed of Donation/Acceptance
  - Financial Status Report
  - Technical assistance report
  - Disbursement Voucher
  - Pictures
  - Other relevant documents

**B. Brigada Pagbasa Best Implementing School**

- *Outputs/Outcomes (40%) – Results of the community/home-reading activities initiated.*
    - Project Proposal
    - Accomplishment report showing that the activity conducted reduced the number of struggling readers in the school and/or community
    - Best Practices
    - Pictures
    - Other relevant documents
  - *Teamwork (30%) – capacity building activities for volunteers, coordination mechanisms established*
    - Project Proposal with program of activities
    - Notice of Meeting/Activity
    - Minutes of meeting
    - Attendance Sheet
    - Activity Report
    - Pictures
    - Other relevant documents
  - *Creativity and Innovation (30%)– Creative and innovative strategies employed to engage the learners*
    - Project Proposal
    - Narrative report/write-up
    - Pictures
    - Other relevant documents
6. For information, guidance and widest dissemination.

  
**SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

