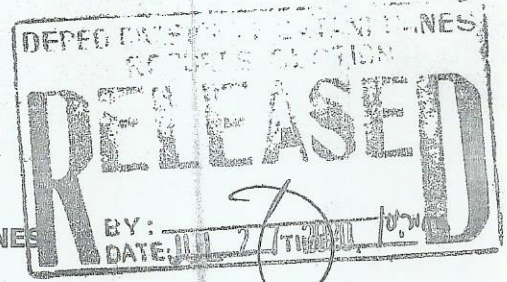




Republic of the Philippines  
Department of Education  
Region V - Bicol  
SCHOOLS DIVISION OFFICE OF CATANDUANES



July 27, 2020

MEMORANDUM  
ASDS- SGOD-UM-07-27-20/

TO: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
EPS, CID and SGOD  
Public Schools District Supervisors  
SDO Unit/Sections Heads  
All Others concerned


**URGENT SUBMISSION OF DMEA REPORTS**  
(Quarter 1 - January to March and Quarter 2 - April to June) for CY 2020

All concerned are enjoined to submit the DMEA reports (Quarter 1 - January to March and Quarter 2 - April to June) not later than 3:00 o'clock in the afternoon today, July 27, 2020 to respective Functional Division for consolidation.

Reports to be submitted:

1. DMEA matrix 1 - Summary of Physical and Financial Accomplishment
2. Unaccomplished Output
3. Value - Added Contribution
4. CCIPG
5. Lessons learned
6. Recommendations
7. Additional Report : Personnel Section - Personnel Requirements and Deployment  
: Budget Section - Fund Utilization for 3FDs

For compliance.

  
DANILO E. DESPI  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
Region V - Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

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**Lists of SDO Units / Sections / Functional Division**

**OSDS**

SDS  
ASDS  
Legal Services  
ICT  
Admin - General Services  
Personnel  
Records  
Supply  
Cashier  
Accounting  
Budget

**CID**

Chief  
Instructional Management  
LR  
Library hub

**SGOD**

Chief  
EPS  
SMME  
Soc Mob  
HRD  
Planning and Research  
Education Facilities  
School Health and Nutrition  
Senior High School

