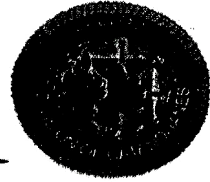




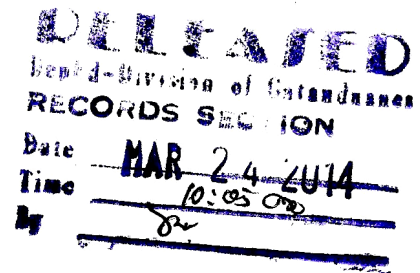
Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



March 21, 2014

**MEMORANDUM**

To : Asst. Schools Division Superintendent  
EPS/Division Coordinators  
Public Schools District Supervisors  
Elementary/Secondary School Heads  
Section/Unit Heads



There will be a **Division MANCOM Meeting** on April 8, 2014, 8:00 AM, Division Office Conference Hall C.

A registration fee of P250.00 per participant to cover 2 snacks and 1 lunch shall be deducted from the school MOOE. Travel, allowable per diem and other incidental expenses shall likewise be charged to the same funds. Schools with fiscal autonomy shall pay the registration to the Cashiers Office, all subject to usual accounting, budgeting and auditing rules and regulations.

For information and compliance.

**JOSE L. DONCILLO, CESO VI**  
Schools Division Superintendent