

Republic of the Philippines  
 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
 Virac

B.S.C. Form 3

ITEM NO.	ANNUAL PROCUREMENT PLAN CY 2016	COMMODITY	UNIT	UNIT PRICE	QTY.	TOTAL AMOUNT	Items in Budget:				Page _____ of page _____	
							149-SUPPLIES AND MATERIALS					
							Program Amount					
							DISTRIBUTION BY QUARTER					
							1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER		
							QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
Procurement Scheme for the Division Office												
<b>OFFICE EQUIPMENT/OTHER SUPPLIES</b>												
		Airconditioner	unit	29,950.00	2	59,900.00						
		Generator	unit	500,000.00	1	500,000.00						
		Projector/LCD	units	15,000.00	10	150,000.00						
		Electric stand fan Standard/ wall fan	unit	1,950.00	10	19,500.00						
		Laptop/Netbook	unit	25,000.00	5	125,000.00						
		Biomatric	unit	15,000.00	1	15,000.00						
		Steel Cabinet	pcs.	9,500.00	10	95,000.00						
		Monoblock Chairs	pcs.	550.00	100	55,000.00						
		Tubeless Tire Wrangler/Good year	pcs.	4,200.00	8	33,600.00						
		Wall Clock	pcs.	150.00	24	3,600.00						
		Fire Extinguisher	units	8,000.00	10	80,000.00						
		Water Dispenser	pcs.	6,500.00	5	32,500.00						
		Clear/Fixed/Tinted Glass	sets	1,200.00	2	2,400.00						
		TYPE 1024 24 PORT HUB	unit	3,500.00	1	3,500.00						
		DIR-600 WIFI ROUTER	unit	3,500.00	1	3,500.00						
		UTP CABLE CAT5E	bx	6,500.00	1	6,500.00						
		RJ 45 CONNECTOR	pcs	6.00	50	300.00						
		Amplifier	unit	10,000.00	1	10,000.00						
		DVD/CD Player	unit	5,000.00	1	5,000.00						
		Anti virus software (AVIRA/NOD ESET)	unit	25,000.00	1	25,000.00						
		Extension Wire	pcs.	540.00	5	2,700.00						
		Wireless microphone	sets	5,000.00	3	15,000.00						
		Microphone long cord	unit	550.00	6	3,300.00						
		Computer Set	unit	25,000.00	5	125,000.00						
		Memory-Kingstone-256MB DDR PC400	pcs	1,250.00	3	3,750.00						

Republic of the Philippines  
 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
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ANNUAL PROCUREMENT PLAN		Name and Address of Agency		Items in Budget		Page _____ of page _____							
CY 2016		DEPED, DIVISION OF CATANDUANES		149-SUPPLIES AND MATERIALS		Date Submitted _____							
ITEM NO.	COMMODITY	UNIT	UNIT PRICE	QTY.	TOTAL AMOUNT	DISTRIBUTION BY QUARTER							
						1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
Program Amount		QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
	Video Card INNO 3D GeForce4 MX4000	pcs	1,500.00	2	3,000.00								
	Audio jack cord	mtrs.		30									
	Website X5 Evolution 10 Software	prog		1				1					
	Kaspersky antivirus software	pcs	1,500.00	2	3,000.00	3	4,500.00	2	3,000.00	3	4,500.00		
	Seagate external memory storage 500g	pcs	3,100.00	3	9,300.00	1	3,100.00	1	3,100.00	1	3,100.00		
	Extension CD/DVD drive	pc	1,500.00	1	1,500.00								
	EFSD 55mm - 250mm lens for CANON Camera	pc	9,595.00	1	9,595.00	1	9,595.00						
	Computer casing	pcs	1,200.00	2	2,400.00								
	Optical drive DVD-R-RWCD-RW	pcs	2,000.00	2	4,000.00								
	Floppy drive	pcs	415.00	2	830.00								
	Flash drive 1GB/2GB/4GB/8GB/32GB/16GB	unit	950.00	48	45,600.00	12	11,400.00	12	11,400.00	12	11,400.00		
	56KB Int. modem (External)	pcs	1,600.00	2	3,200.00								
	External Hardisk 1TB/2TB	pcs	5,000.00	6	30,000.00								
	AVR 500W	pcs	250.00	5	1,250.00								
	CPU	pcs	35,000.00	6	210,000.00								
	APC UPS WHITE	pcs	6,000.00	6	36,000.00								
	Keyboard	pcs	550.00	6	3,300.00								
	Scroll Mouse	pcs	295.00	12	3,540.00								
	Speakers	pcs	350.00	3	1,050.00								
	Printer-HP Laserjet Printer	unit	9,750.00	6	58,500.00								
	Printer-HP Deskjet Printer/Printer All-in-One	unit	3,500.00	2	7,000.00								
	Computer chair	unit	850.00	5	4,250.00								
	Computer table	unit	1,500.00	4	6,000.00								
	RIVA TNT2 M64 32Mb	unit	1,505.00	1	1,505.00								
	Basketball uniform Jacket/Sando	pcs	1,000.00	170	170,000.00								
	T-shirts	pcs	200.00	100	20,000.00								
	Printing of T-shirts	pcs	50.00	100	5,000.00								
	Tarpaulin	pcs	3,000.00	20	60,000.00								



Republic of the Philippines  
Department of Education  
Region V (Bicol)

DIVISION OF CATANDUANES  
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ITEM NO.	COMMODITY	UNIT	UNIT PRICE	QTY.	TOTAL AMOUNT	Items in Budget:				Page _____ of page _____	
						149-SUPPLIES AND MATERIALS					
						Program Amount					
						DISTRIBUTION BY QUARTER					
						1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER		
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
	Rental of vehicles	units	20,000.00								
	Rental of Sound System	unit	10,000.00								
	Card Catalog	pc	150.00	100	15,000.00						
	Battery for laptop	unit	4,000.00	2							
	Sugar and Cholesterol Test	persons	300.00	100	30,000.00						
	Chlorine/Chorox										
	LABOR				50,000.00						
	CATERING SERVICES										
	CLEANING OF AIRCON				30,000.00						
	REPAIR/REPLACEMENT OF CONSUMMABLES OF COPIER/ RISO				50,000.00						
	REPAIR/REPLACEMENT OF CONSUMMABLES OF COPIER/ RISO										
	FURNITURE & FIXTURE										
	Narra chairs	unit	3,000.00	9	27,000.00						
	Office Table	unit	4,500.00	2	9,000.00						
	OFFICE AND SCHOOL SUPPLIES										
	Air fresher Shaldan	pcs	85.00	544	46,240.00	0	0.00	0	0.00	0	0.00
	AA battery	pcs	14.00	100	1,400.00	136	11,560.00	136	11,560.00	136	11,560.00
	A4 bond paper	rms	150.00	200	30,000.00	25	1,400.00	25	1,400.00	25	1,400.00
	Ajax cleanser	btl	45.00	272	12,240.00	68	3,060.00	68	3,060.00	68	3,060.00
	Alcohol 70% Green Cross	pcs	75.00	600	45,000.00	150	11,250.00	150	11,250.00	150	11,250.00
	Albatros	pcs	30.00	544	16,320.00	136	4,080.00	136	4,080.00	136	4,080.00
	Arch file long	pcs	300.00	50	15,000.00		3,750.00		3,750.00		3,750.00
	Ballpen HBW, Pilot	bxs	60.00	200	12,000.00		3,000.00		3,000.00		3,000.00
	Binder clip big/ small	pcs	45.00	84	3,780.00	12	945.00	30	945.00	30	945.00
	Blackboard eraser	bxs	15.00	10	150.00	5	37.50	5	37.50	5	37.50
	Bookpaper S-20 long Advance	rms	198.00	1,200	237,600.00	300	59,400.00	300	59,400.00	300	59,400.00
	Bookpaper S-20 short Advance	rms	196.00	800	156,800.00	200	39,200.00	200	39,200.00	200	39,200.00
	Brother ink LC563BK black	pcs	950.00	20	19,000.00	5	4,750.00	5	4,750.00	5	4,750.00
	Brother ink LC563BK yellow,cyan,magenta	pcs	950.00	20	19,000.00	5	4,750.00	5	4,750.00	5	4,750.00

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 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
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ANNUAL PROCUREMENT PLAN CY 2016		Name and Address of Agency DEPED, DIVISION OF CATANDUANES				Items in Budget: 149-SUPPLIES AND MATERIALS			Program Amount				Page _____ of page _____	
ITEM NO.	COMMODITY	UNIT	UNIT PRICE	QTY.	TOTAL AMOUNT	DISTRIBUTION BY QUARTER				Date Submitted		4TH QUARTER QTY.	AMOUNT	
						1ST QUARTER QTY.	AMOUNT	2ND QUARTER QTY.	AMOUNT	3RD QUARTER QTY.	AMOUNT			
	Epson M T 6643	pcs	450.00	24	10,800.00		2,700.00				2,700.00			2,700.00
	Epson C T6642	pcs	450.00	24	10,800.00		2,700.00				2,700.00			2,700.00
	External Hardisk	pcs	3,500.00	2	7,000.00		1,750.00				1,750.00			1,750.00
	External DVD Writer	pcs	3,450.00		0.00		0.00				0.00			0.00
	Fastener Prince	bxs	48.00	400	19,200.00	100	4,800.00	100	4,800.00	100	4,800.00	100	4,800.00	4,800.00
	Felt Paper asstid. Color	pcs	9.00	400	3,600.00	100	900.00	100	900.00	100	900.00	100	900.00	900.00
	Floorwax Flexon 2 kgs	cans	250.00	120	30,000.00	30	7,500.00	30	7,500.00	30	7,500.00	30	7,500.00	7,500.00
	Folder long	pcs.	7.00	8,000	56,000.00	2,000	14,000.00	2,000	14,000.00	2,000	14,000.00	2,000	14,000.00	14,000.00
	Folder short	pcs.	5.00	4,000	20,000.00	1,000	5,000.00	1,000	5,000.00	1,000	5,000.00	1,000	5,000.00	5,000.00
	Garbage bag	pcs	8.00	500	4,000.00	125	1,000.00	125	1,000.00	125	1,000.00	125	1,000.00	1,000.00
	HP 35A toner original	pcs.	2,850.00	144	410,400.00	36	102,600.00	36	102,600.00	36	102,600.00	36	102,600.00	102,600.00
	HP 60 colored ink cartridge	pcs.	1,100.00	100	110,000.00	25	27,500.00	25	27,500.00	25	27,500.00	25	27,500.00	27,500.00
	HP 60 black ink cartridge	pcs.	850.00	100	85,000.00	25	21,250.00	25	21,250.00	25	21,250.00	25	21,250.00	21,250.00
	HP 901 colored ink cartridge	pcs.	955.00	100	95,500.00	25	23,875.00	25	23,875.00	25	23,875.00	25	23,875.00	23,875.00
	HP 901 colored ink cartridge	pcs.	700.00	100	70,000.00	25	17,500.00	25	17,500.00	25	17,500.00	25	17,500.00	17,500.00
	HP Laserjet Q600A black toner	pcs	4,040.00	40	161,600.00	10	40,400.00	10	40,400.00	10	40,400.00	10	40,400.00	40,400.00
	HP laserjet Q6003 Magenta	pcs.	3,950.00	40	158,000.00	10	39,500.00	10	39,500.00	10	39,500.00	10	39,500.00	39,500.00
	HP laserjet Q6002 yellow	pcs.	3,950.00	40	158,000.00	10	39,500.00	10	39,500.00	10	39,500.00	10	39,500.00	39,500.00
	HP laserjet Q6001 Cyan	pcs.	3,950.00	40	158,000.00	10	39,500.00	10	39,500.00	10	39,500.00	10	39,500.00	39,500.00
	HP Laserjet 85A toner cartridge	pcs.	3,500.00	144	504,000.00	36	126,000.00	36	126,000.00	36	126,000.00	36	126,000.00	126,000.00
	HP Laserjet 126A black	pcs	3,500.00	12	42,000.00		10,500.00		10,500.00		10,500.00		10,500.00	10,500.00
	HP Laserjet 126A yellow, cyan, magenta	pcs	3,500.00	12	42,000.00		10,500.00		10,500.00		10,500.00		10,500.00	10,500.00
	HP704 black	pcs	700.00	12	8,400.00		2,100.00		2,100.00		2,100.00		2,100.00	2,100.00
	HP704 colored	pcs	700.00	12	8,400.00		2,100.00		2,100.00		2,100.00		2,100.00	2,100.00
	HP Laser jet Q2612A 1010 Series	pcs	3,500.00	144	504,000.00	36	126,000.00	36	126,000.00	36	126,000.00	36	126,000.00	126,000.00
	Index tab	pcs	100.00	500	50,000.00	500	12,500.00	500	12,500.00	500	12,500.00	500	12,500.00	12,500.00
	Epson TO 851 black	pcs	625.00				0.00		0.00		0.00		0.00	0.00
	Epson TO 852 Cyan	pcs	625.00				0.00		0.00		0.00		0.00	0.00



Republic of the Philippines  
 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
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B.S.C. Form 3

ANNUAL PROCUREMENT PLAN  
 CY 2016

Name and Address of Agency  
 DEPED, DIVISION OF CATANDUANES

Items in Budget:  
 149-SUPPLIES AND MATERIALS  
 Program Amount

Page \_\_\_\_\_ of page \_\_\_\_\_  
 Date Submitted \_\_\_\_\_

ITEM NO.	COMMODITY	UNIT	UNIT PRICE	QTY.	TOTAL AMOUNT	DISTRIBUTION BY QUARTER											
						1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER					
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT				
	Whitewave long S-20	rms	200.00	800	160,000.00	200	40,000.00	200	40,000.00	200	40,000.00	200	40,000.00				
	White wove short S-20	rms	175.00	600	105,000.00	150	26,250.00	150	26,250.00	150	26,250.00	150	26,250.00				
	World Globes	pcs	1,500.00				0.00		0.00		0.00		0.00				
	Yellow Pad	pad	30.00	200	6,000.00	50	1,500.00	50	1,500.00	50	1,500.00	50	1,500.00				
	Zonrox	pcs	150.00	272	40,800.00	68	10,200.00	68	10,200.00	68	10,200.00	68	10,200.00				
	<b>MEDICINE</b>						0.00		0.00		0.00		0.00				
	Carboisatine 500 mg. 100's	bx	298.00	80	23,840.00	40	5,960.00		5,960.00	40	5,960.00		5,960.00				
	Carbocistene syrup	bl	54.50	300	16,350.00	150	4,087.50		4,087.50	150	4,087.50		4,087.50				
	Chlorpheniramine maleate tab	bx	129.00	60	7,740.00	30	1,935.00		1,935.00	30	1,935.00		1,935.00				
	Cotrimoxazole 400/80-m tab	bx	300.00	60	18,000.00	30	4,500.00		4,500.00	30	4,500.00		4,500.00				
	Cloxacillin 500mg cap	bxs	300.00	60	18,000.00	30	4,500.00		4,500.00	30	4,500.00		4,500.00				
	Cotton balls	pack	50.00	60	3,000.00	30	750.00		750.00	30	750.00		750.00				
	Mefenamic Acid 500 mg. cap 100's	bx	180.00	60	10,800.00	30	2,700.00		2,700.00	30	2,700.00		2,700.00				
	Mefenamic acid 250 mg cap 100	bx	295.00	60	17,700.00	30	4,425.00		4,425.00	30	4,425.00		4,425.00				
	Cotrimoxazole suspension	bl	80.00	60	4,800.00	30	1,200.00		1,200.00	30	1,200.00		1,200.00				
	Cotrimoxazole 800 mg. tablet	bx	75.00	60	4,500.00	30	1,125.00		1,125.00	30	1,125.00		1,125.00				
	Mettomin tab	bxs	475.00	60	28,500.00	30	7,125.00		7,125.00	30	7,125.00		7,125.00				
	Metropolol	bx	985.00	60	59,100.00	30	14,775.00		14,775.00	30	14,775.00		14,775.00				
	Multivitamins syrup 60 ml	bl	59.35	300	17,805.00	150	4,451.25		4,451.25	150	4,451.25		4,451.25				
	Phenyl + CPM TAB 100's	bx	385.00	64	24,640.00	32	6,160.00		6,160.00	32	6,160.00		6,160.00				
	Paracetamol 500 mg. tab	bx	99.50	64	6,368.00	32	1,592.00		1,592.00	32	1,592.00		1,592.00				
	Amoxicillin 500 mg. tab	bx	455.00	64	29,120.00	32	7,280.00		7,280.00	32	7,280.00		7,280.00				
	Paracetamol + Ibuprofen tab 100's	bx	549.00	64	35,136.00	32	8,784.00		8,784.00	32	8,784.00		8,784.00				
	Povidone iodine	gals	750.00	6	4,500.00	3	1,125.00		1,125.00	3	1,125.00		1,125.00				
	Plaster small	bxs	485.00	60	29,100.00	30	7,275.00		7,275.00	30	7,275.00		7,275.00				
	Cotton 400 grm.	pcs	95.00	60	5,700.00	30	1,425.00		1,425.00	30	1,425.00		1,425.00				
	Alcohol 475 ml. 70%	blts	85.00	400	34,000.00	200	8,500.00		8,500.00	200	8,500.00		8,500.00				
	Disposable towel	pack	25.00	200	5,000.00	100	1,250.00		1,250.00	100	1,250.00		1,250.00				

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 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
 Virac

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ANNUAL PROCUREMENT PLAN  
 CY 2016

ITEM NO.	COMMODITY	UNIT	UNIT PRICE	QTY.	TOTAL AMOUNT	Items in Budget: 149-SUPPLIES AND MATERIALS											
						Name and Address of Agency DEPED, DIVISION OF CATANDUANES						DISTRIBUTION BY QUARTER					
						Program Amount						1ST QUARTER		2ND QUARTER		3RD QUARTER	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT				
	Betadine solution	gal															
	Band aid 100's	bxs	75.00	60	4,500.00	30	1,125.00										1,125.00
	Gauze 4 x10	pcs	65.00	200	13,000.00	100	3,250.00										3,250.00
	Tranexamic acid 250 mg. 100's	bxs	850.00	60	51,000.00	30	12,750.00										12,750.00
	Dental anesthesia	cans	900.00	64	57,600.00	32	14,400.00										14,400.00
	Vitamin C tablet 100's	btls	200.00	200	40,000.00	100	10,000.00										10,000.00
	Ferrous Sulfate 100's	bxs	155.00	60	9,300.00	30	2,325.00										2,325.00
	Multivitamins tablets (unitab) 100's tab/bot	btls	132.00	200	26,400.00	100	6,600.00										6,600.00
	Carbocistene syrup 250 mg./tsp. bot.	btls	48.00	200	9,600.00	100	2,400.00										2,400.00
	Meftamic acid 250 mg. cap. 100 cap/box	bxs	256.00	60	15,360.00	30	3,840.00										3,840.00
	Amoxicillin 250 mg./tsp.syrup	bxs	39.00	200	7,800.00	100	1,950.00										1,950.00
	Amoxicillin 250 mg. / cap 100 cap / bx	bxs	257.00	60	15,420.00	30	3,855.00										3,855.00
	Chlorpheniramine tablet	bxs	75.00	60	4,500.00	30	1,125.00										1,125.00
	Dicyclverine tab	bxs	178.00	60	10,680.00	30	2,670.00										2,670.00
	Decolgen tabs	bxs	258.00	60	15,480.00	30	3,870.00										3,870.00
	Loperamide capsule 100's	bxs		60	0.00	30	0.00										0.00
	Gloves	bxs	155.00	100	15,500.00	50	3,875.00										3,875.00
	FUJI IX (glass ionomer)	bxs		60	0.00	30	0.00										0.00
	Hot water bags	pcs	10.00	220	2,200.00	110	0.00										0.00
	Face mask	bxs	235.00	200	47,000.00	100	11,750.00										11,750.00
	Eyemo eye drops	btls	80.00	60	4,800.00	30	1,200.00										1,200.00
	Eugenol	btls	155.00	120	18,600.00	60	4,650.00										4,650.00
	Dental needle short	bxs	756.00	60	45,360.00	30	11,340.00										11,340.00
	Scented lysol	btls	135.00	120	16,200.00	60	4,050.00										4,050.00
	Menadione tablet 10 mg. 100's	bxs	138.00	60	8,280.00	30	2,070.00										2,070.00
	Neobloc	bxs	130.00	60	7,800.00	30	1,950.00										1,950.00
	Fucidine Ointment	tubes	215.00	60	12,900.00	30	3,225.00										3,225.00
	Thermometer	pcs	75.00	60	4,500.00	30	1,125.00										1,125.00

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Date Submitted \_\_\_\_\_













Republic of the Philippines  
 Department of Education  
 Region V (Bicol)  
**DIVISION OF CATANDUANES**  
 Virac

B.S.C. Form 3

ANNUAL PROCUREMENT PLAN  
 Name and Address of Agency  
 DEPED, DIVISION OF CATANDUANES

Items in Budget:  
 149-SUPPLIES AND MATERIALS  
 Program Amount

Page \_\_\_\_\_ of page \_\_\_\_\_  
 Date Submitted \_\_\_\_\_

ITEM NO.	COMMODITY	UNIT	UNIT PRICE	QTY.	TOTAL AMOUNT	DISTRIBUTION BY QUARTER											
						1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER					
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT				
	DepEd Car repair/over all repair				100,000.00												
	Athletic Equipment				100,000.00												
	Car battery 15M	units	5,000.00	3	15,000.00												
	Tire for Hi-Lander/Ambulance	pcs	6,500.00	8	52,000.00												
	Oil filter	pcs															
	Fuel filter	pcs															
	Brake pad	set															
	Lubricating oil	set															
	Brake fluid	ltr															
	Ball joint	pcs															
	Shock absorber	set															
	Clutch lining	set															
	Leaf spring	set															
	Side mirror	set															
	Mobile battery	units	7,000.00	3	21,000.00												
	Grease	kg															
	Starter	set															
	Muffler	set															
	Diesel	ltrs.	35.00	600	21,000.00												
	Gasoline	ltrs.	40.00	300	12,000.00												
<b>NOTES:</b>						9,391,221.00	1,618,411.25	1,593,066.25	1,608,816.25	1,588,566							

- NOTES:**
- The above procurement program is in line with the procurement objectives of the office.
  - The total amount covered by the procurement program done not exceeding the total appropriation for the supplies.

Prepared by:

*[Signature]*  
 CRISTINA T. BARRAMEDA  
 Administrative Officer IV (Supply)

Approved:

*[Signature]*  
 SOCORRO V. DE LA ROSA  
 Schools Division Superintendent