



Republic of the Philippines  
**Department of Education**  
 Region V - Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

21 Feb 2022

**ADVISORY #23**  
**To Division Memorandum No. 560 s. 2021**  
**(DIVISION TRAINING-WORKSHOP ON MULTI-MEDIA PRODUCTION**  
**FOR TELEVISION AND VIDEO-BASED INSTRUCTION**  
**for ALS TEACHERS)**



To : Public Schools District Supervisors  
 District ALS Coordinators  
 Mobile Teachers  
 Barangay Literacy Volunteers

1. Please be informed that the schedule of Division – Training Workshop on Multi-Media Production for Television and Video-Based Instruction for ALS Teachers will be on March 9 - 13, 2022 at Rhaj Inn, Gogon Virac, Catanduanes.
2. Participants and training team are expected to check in at 2:00 o'clock in the afternoon of March 8, 2022 (day 0).
3. Participants to this training are the following:

Group Number	Video Editor	Scriptwriter	Broadcaster	Photographer	Director
I	Rolly V. Valatero	Ronel A. Villafuerte	Dominic G. Olonan	Jan Michael T. Villacorta	Abraham T. De La Cruz
II	Franz Albert A. Soledad	Donald Azel A. Tenerife	Cynthia F. carranza	Emelyn T. Valenzuela	Aljay T. Terrazola
III	Teodoro C. Boarao Jr.	Marilou T. Bernal	Sarlyn B. Malibago	Caroline G. Mendoza	Marilou T. Sarmiento
IV	Charles T. Perez Jr	Jeddy T. Tanael	Charisse T. Dela Rosa	Judy Mae L. De Mesa	Hermes T. Magtagnob
V	Allan T. Sumalde	Manolito B. Vargas	Maricris T. Tumpang	Levy M. Calingo	Raul Y. Eustaquio
VI	Richard E. Japson	Genedel P. Dela Rosa	Rosalie S. Araojo	Jenny Marie B. Balayo	Alma D. Bernardino



4. Each group should bring the following:
  - Camera (DSLR)
  - Tripod
  - Ring light
  - Studio video light (if available)
  - Prompter (if available)
  - 1 editing laptop (at least Core i5, gen 6, 8 gb RAM, 2 gb graphics card) for video editor and laptop for each of the other members
  - Memory card
  - Extension wires
  - Portable wifi device (for back up in case of weak internet connectivity)
  - Storage device (USB or hard drive)
  - Chrome cloth (green)
  - Personal make-up kit of broadcaster of the team
  
5. Since March 12 and 13 fall on Saturday and Sunday, the participants and training team will be granted two (2) days service credit /compensatory overtime credit.
  
6. Travel and other incidental expenses of all involved are chargeable against local funds/school's MOOE subject to the usual accounting and auditing rules and regulations.
  
7. For information, guidance and compliance.

  
**SUSAN S. COLLANO**  
Schools Division Superintendent



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