ADVISORY

January 5, 2022

OSDS – SGOD – AD - __1__

to OSDS – SGOD – AD – 239 titled CY 2021 QUARTER 4 AND YEAR – END DIVISION MONITORING, EVALUATION, AND ADJUSTMENT (DMEA)

1.   Please be informed that due to the attendance of the undersigned and the SMME SEPS to the Workshop on the Review and Harmonization of the Regional Monitoring, Evaluation and Adjustment (RMEA) Matrices and Other Existing M & E Tools for Programs, Projects and Activities (PPAs) in DepEd Region V on January 9-12, 2022 in a venue within Albay, the scheduled **CY 2021 Quarter 4 and Year – end Division Monitoring, Evaluation and Adjustment (DMEA)** on January 12, 2022 is hereby reset on **January 14, 2022.**

2.   It is advised that all the Data needed must be quality assured by the respective Offices and shall be ready for the validation.

3.   **An inter-FD validation will be conducted on January 13, 2022** in preparation for the CY 2021 Year-End DMEA. Below are the **members of the SDO QAME Validation Team**; They are the members of the Quality Management System Internal Quality Audit Team (QMS – IQAT). The Office to be validated is indicated and attached herewith is the Validation Tool to be used

OSDS	CID	SGOD
Team Leader: Ma. Luisa T. Dela Rosa - ASDS	**Team Leader:** Romel G. Petajen - Chief ES	**Team Leader:** Mary Jean S. Romero – Chief ES
Members: 1. Ma. Gina Templonuevo 2. Dr. Kristine Santelices 3. Marife B. Brequillo 4. Angelo James Aguinalde	**Members:** 1. Jezrahel Omadto 2. Emeline Francia Abrasaldo 3. Miguelito Rodriguez 4. Elizabeth Urbano	**Members:** 1. Aroline T. Borja 2. Imaculate Latorre 3. Joselito Ruiz 4. Marichelle Llave

4.   Inter - FD Validation schedule: (using the attached Validation Tool)

1. OSDS to validate the SGOD Office
2. SGOD to validate the CID Office
3. CID to validate the OSDS Office

5.   To get acquainted with the validation tool, a short briefing / orientation will be conducted tomorrow January 6, 2022 at 2:00 o'clock in the afternoon via Google Meet. The link will be sent to the members of the QAME Team.

6.   For immediate dissemination and compliance.

SUSAN S. COLLANO
Assistant Schools Division Superintendent
Officer – In – Charge
Office of the Schools Division Superintendent

CY 2021 Q4 and Yr-end DMEA
SMME/SEPS SSC
01/05/2022

	VT-QAD 02	
Republic of the Philippines **Department of Education** REGION V – BICOL **VALIDATION TOOL**	Revision Code: 3	Page 1 of 4
	Effectivity Date 2021 December	

RMEA VALIDATION TOOL (VT) FOR INTER-SDO VALIDATION
Quarterly Regional Monitoring, Evaluation and Adjustment (RMEA)
Quarter _____

Name of SDO: _____ Name of SDS: _____

Date of Conduct of DMEA: _____ Venue:_____

Date of Inter-SDO Validation: _____ No. of Validators_____

Name and Position of Head of the Validating Team:_____

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DOCUMENTARY REQUIREMENTS AND MEANS OF VERIFICATION (MOV)

No.	DOCUMENTARY REQUIREMENTS	Available (√) with MOVs (List down the MOVs)	Not Available (x)	Remarks
I	**KPIs/Thematic Areas for Q4**			
A	**Access**			
1	No. of NLPA (segregated, Elementary and Secondary Level)			
2	No. of SARDO/PARDO			
B	**Quality**			
1	Data on the Comprehensive Rapid Literacy Assessment (CRLA) – Grades 1 to 3			
2	No. of learners with failing grades			
2	PL in Mathematics			
C	**Governance**			
1	Data on SBM Level of Practice			
2	List/No. of Private Schools and Non-DepEd Schools (SHS) with and without authority to operate (SY 2020-2021 & SY 2021-2022)			
3	List/No. of Private schools with and without Full/Provisional Compliance Certificate (F/PCC), SY 2020-2021 and SY 2021-2022			
4	No. of GASTPE Recipients - No. of Private schools and students per Grant (ESCC, TSS and SHS-VP)			
5	Liquidation of MOOE			
6	Status of CI Project Implementation			
7	Status of Financial Literacy Education			

1

Republic of the Philippines
Department of Education
REGION V - BICOL

VALIDATION TOOL

8	Innovations and best practices on Curriculum Management and Learning Delivery				
9	No. of Teachers, Non-Teaching and Related Teaching trained				
10	No. of schools holding LAC Sessions				
11	No. of National and International Awardees (Deped recognized/endorsed), CY 2020 and 2021				
12	Summary of Training Needs for Teachers, School Leaders and Non-Teaching Personnel				
13	No. of untrained School Heads in SHDP				
14	Data of Ongoing Partnerships				
15	List of MOA/MOU, Resolutions and Ordinances Supporting Education-Division Level				
16	No. of Classrooms donated by LGU, private sector and other stakeholders				
17	WFP for CY 2021				
D.	**Budget Accountability Report (BAR) 1**				
II	**RMEA Templates/Matrices**				
A	DepEd RV-RMEA Matrix 01-Summary of Physical and Financial Accomplishments				
B	DepEd RV-RMEA Matrix 02-B Table 1-B: Status of FDs Programs, Projects and Activities Physical Accomplishments *(Funds Utilized, Not Included)*				
C	DepEd RV-RMEA Matrix 02-E1- Table 1-E. Status of Physical Accomplishments (Cumulative)				
D	DepEd RV-RMEA Matrix 03-A Table 1-F: Status of Identified Unaccomplished Outputs (PPAs) for the Quarter				
E	DepEd RV-RMEA Matrix 04-A-Table 1-H: Value Added Contributions				
F	DepED RV-RMEA Matrix 05-A- Table 5.A: Status of Allotment, Obligation, Release & Utilization of Funds for the Quarter for FDs (MOOE FUNDS)				
G	DepEd RV-RMEA Matrix-05-C1-Table 2-C.1: Status of Allotment, Obligation, Release and Utilization of Funds for the Quarter for Programs and Projects **(Downloaded Funds)**				
H	DepEd RV-RMEA Matrix 05-E-Table 2- E: Status of Allotment, Obligation, Release and Utilization of Funds for Programs and Projects for FY_____ as of date or End of the Quarter				

Republic of the Philippines
Department of Education
REGION V - BICOL

VALIDATION TOOL

I	DepEd RV-RMEA Matrix 06-Table 2-F: Status of Personnel Requirements and Deployment				
J	DepEd RV-RMEA Matrix 07-A-Table 2-G: Analysis and Findings on Quantitative Information for the Quarter/Cumulative				
K	DepEd RV-RMEA Matrix 08-A: Implementation Concerns, Challenges, Issues, Problems and Gaps (CCIPG) and Proposed Resolutions				
L	DepEd RV-RMEA Matrix 09-A-Table 4-A: Lessons Learned				
M	DepEd RV-RMEA Matrix 10-A-Summary of Recommendations by Functional Division				
N	**Report on PPAs funded by Downloaded Funds** (as reflected in item G) using the RMEA Matrices				

Other Available Relevant Data and MOVs:

Suggestions/Recommendations:

Note: Please use another sheet if necessary

Prepared by: (Name & Signature and Position of Validating Team)

_____
Head of the Validating Team

_____
Member

_____
Member

_____
Member

_____
Member

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Member

Note: *The signed accomplished Validation Tool shall be submitted to RO on **Day 0** of the RMEA during the Pre-RMEA Conference of SEPS for SM&E.*

QAD/JOD/RMEA/Validation Tool