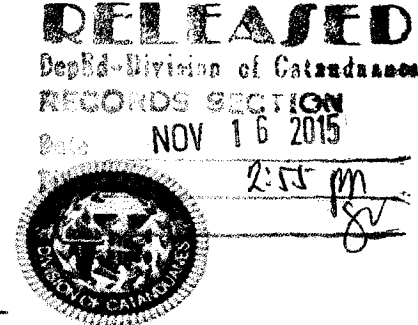




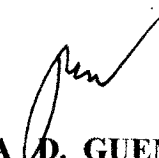
Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes

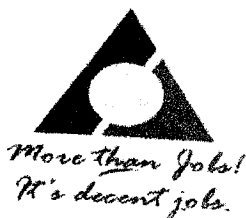


November 16, 2015,

**Memorandum To: Secondary School Heads
Secondary School Guidance Coordinators/ Counselors/ Designates**

1. This is to inform the field that the 4th **Quarterly Meeting/Career Guidance Competency Enhancement** to be conducted by the Department of Labor and Employment – Catanduanes through the Career Guidance Network (CGN) for Guidance Counselors in the Secondary Schools- Catanduanes Chapter is scheduled on November 20, 2015 (1:00 -5:00 pm) at the Terrace, Division Office, DepEd, Virac, Catanduanes.
2. The participants to this activity are the secondary school guidance coordinators/counselors.
3. Attached herewith are Program of Activities (Enclosure No.1) and Working Committees (Enclosure No. 2). Committee chairmen and members are advised to report to Mrs. Rosa T. Tusi, EPS I (GVETE) at the Division Office on November 20, 2015 at 8:00 am.
4. Travel and other expenses relative to the activity shall be charged to local/ school funds subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance


NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer In-Charge



Republic of the Philippines
Department of Labor and Employment
PROVINCIAL FIELD OFFICE
Sta. Elena, Virac, Catanduanes

CAREER GUIDANCE COUNSELORS
4th Quarter Meeting and Competency Enhancement
Conference Hall, DepEd-Division of Catanduanes
Virac, Catanduanes
November 20, 2015 (1:00-5:00 PM)

PROGRAMME

Registration	DOLE Staff
Opening Prayer	Video Aided
Philippine National Anthem	Video Aided
Opening Remarks	Ms. Rosa Tusi Guidance, Values Educ., Testing & Evaluation Supervisor –DepEd
Presentation of Participants	Ms. Jean B. Teves DOLE-CPFO CGN Coordinator
Inspirational Talk	Dr. Nympha D. Guemo Asst. Schools Div. Superintendent
Message	Officer- In-Charge, DepEd Catanduanes Hon. Jose J. Teves Vice-Governor Province of Catanduanes
Child Welfare Act & Referral System	Ms. Emily Dy Mendoza Social Welfare Officer II-SWAD Team Leader Provincial Field Office, Virac
Echo-Seminar on Counseling Doc. From Intake to Termination	Dr. Marianne L. Castilla Registered Guidance Counselor-CSU
Echo-CGN National Meeting	Mr. Franklin Arcilla CGN Regional President/Cat. CGN Sec.
2015 Accomplishment Report	Ms. Jean B. Teves DOLE-CPFO CGN Coordinator
2016-2017 Planning Workshop	Dr. Jesslyn T. Taway President-CGN (Secondary School) Guidance Coordinator-Designate CNHS
Closing Remarks	Mr. Russell Ulysses I. Nieves OIC-DOLE Catanduanes Prov. Field Office

Master of Ceremonies: **Mr. Franklin Arcilla**-CGN Regional President/Cat. CGN Sec.

**Enclosure No. 2: Working Committees during the 4th Quarterly Meeting/Career Guidance Competency Enhancement,
Terrace, Division Office, DepEd, Virac, Catanduanes
November 20, 2015 (1:00 – 5:00 P.M.)**

Committee	Chairman	School	Co-Chairman	School	Member	School
Program and Invitation	Jesslyn T. Taway	Catanduanes NHS	Emma T. Tacorda	Catanduanes NHS	1. Marie Asuncion Posada	Bote IS
Stage Decoration	Juvy Gianan	SAVS	Teresita Tablata	Calatagan HS	1. Analiza Ordiz 2. Jacqueline Tayo 3. Jane Jacobo 4. Araceli Magadaraog	Baras RDHS Cabugao IS Buyo IS Magnesia NHS
Hall Preparation/ Accommodation	Franklin Arcilla	Antipolo NHS	Salvador Flores	Bato RDHS	1. Pedro Somido 2. Edgar Magtangob 3. Rico Trollano 4. Jay Tuazon	Agban NHS Cabcab NHS Dororian NHS SMRDHS_Mabato Panganiban NHS
Certificates	Teresa Mendoza	Palta NHS	Aurora Dasigan	Hawan NHS	Evelyn Romero SGOD Staff	
Registration	Maribel Padilla	SMRDHS	Salve Aquino	PNHS	Linda Garcia	Lictin IS
Ways and Means	Mariane L. Castillo	CSU	Vernie A. Robles	CNHS	Jocelyn Gonzales DOLE Staff	PSAT