



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**  
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdiv16@gmail.com  
Website: www.dapedrocatanduanes.com Tel No.: (052)811-40-83




**RELEASED**

DepEd, Division of Catanduanes  
RECORDS SECTION  
Date: **MAY 25 2017**  
Time: **2:15 PM**  
Initial/Signature: **[Signature]**

**MEMORANDUM**

**TO :** Chiefs, Curriculum Implementation Division (CID) &  
School Governance & Operation Division (SGOD)  
Education Program Supervisory/ Specialists  
Public Schools District Supervisors  
Senior Education Program Specialists  
Program Development Officers  
Elementary and Secondary School Heads  
Unit Heads (Division Office)

**FROM :**   
**SOCORRO V. DELA ROSA, CESO VI,**  
Schools Division Superintendent

**SUBJECT:** 2<sup>nd</sup> REGULAR DIVISION MANCOM MEETING

**DATE :** May 25, 2017

1. In preparation for the opening of classes for School Year 2017-2018, the 2<sup>nd</sup> Regular Division Management Committee Meeting (MANCOM) shall be held on June 2, 2017 at 8: 00 o'clock in the morning at Gigmoto Central Elementary School, Gigmoto Catanduanes.
2. The following agenda shall be discussed:
  - a) Recent DepEd Orders and Memoranda
  - b) Matters taken up during Regional MANCOM
  - c) Updates
  - d) Others
3. The participants are: Chiefs, Curriculum Implementation Division (CID) and School Governance & Operation Division (SGOD), Education Program Supervisors/ Specialists, Public Schools District Supervisors, Senior Education Program Specialists, Program Development Officers, Elementary and Secondary School Heads and Unit Heads (Division Office). Everyone is expected to be at the venue on or before 8: 00 AM.
4. A registration of Php 250.00 shall be charged to each participant to cover two snacks and one lunch. Travel and other incidental expenses relative to this are chargeable against local/ MOOE funds subject to the usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay the same amount. Elementary and other Secondary Schools which are connected with SDO, said amount shall be deducted from their MOOE.
5. For information, guidance and compliance.